SUPPLY OF COMPUTER RECEIPTS FORMS
FOR THE USE OF ELECTRICAL SECTIONS UNDER
ELECTRICAL CIRCLE, ALAPPUZHA

TENDER NO : ECA 04/20 -21

ISSUED TO…………………………
……………………………………...
………………………………………

Vide RT: NO :
Signature & Designation of the Tendering authority

Sd/-

DEPUTY CHIEF ENGINEER
ELECTRICAL CIRCLE, ALAPPUZHA
TENDER NO. ECA04/20-21

ABSTRACT OF CONTENTS

<table>
<thead>
<tr>
<th>SL.NO</th>
<th>SECTION</th>
<th>SHORT HEADING</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>Tender Notice.(English &amp; Malayalam)</td>
</tr>
<tr>
<td>2</td>
<td>A</td>
<td>Form of letter to accompany the tender.</td>
</tr>
<tr>
<td>3</td>
<td>B</td>
<td>Agreement to accompany the bid.</td>
</tr>
<tr>
<td>4</td>
<td>C</td>
<td>Declaration by tenderer.</td>
</tr>
<tr>
<td>5</td>
<td>D</td>
<td>Agreement Form.</td>
</tr>
<tr>
<td>6</td>
<td>E</td>
<td>General condition, Instruction to tenderers Terms &amp; conditions</td>
</tr>
<tr>
<td>7</td>
<td>F</td>
<td>Form of Nomination</td>
</tr>
</tbody>
</table>
**TENDER NOTICE**

Sealed competitive tenders are invited from the competent personal having technical competency for the printing works . Tender forms can be had from the O/o the Deputy Chief Engineer, Electrical Circle, Alappuzha and it can be downloaded from the website www.kseb.in. If the downloaded form is used for submission of tender, the tenderer must include Rs.904/- as DD in favour of Deputy Chief Engineer, Electrical Circle, Alappuzha & payable at Alappuzha towards cost of tender form.

**TENDER NO.** : ECA 04 /20 -21/06-2020

Name of work : Supplying printed computer receipt forms in 70 GSM TNPL white paper of size 4" x 9" with serially numbered for the use of Electrical sections under Electrical Circle, Alappuzha

Quantity to be supplied in numbers : 2600000 (quantity in thousand units-2600 x1000)

Earnest Money Deposit : Rs.9250 /-

Cost of Tender Forms : Rs. 800/- + 12% GST + 1% Cess

Issue of Tender Form : from 26 -06 -2020 to 09 -07 -2020

Last Date & Time of Receipt of Tenders : 15 – 07 -2020, 3 p.m.

Date & Time of Opening of Tenders : 15 -07-2020 3.30 p.m.

Time of completion of work : 120 days and according to Supply Schedule

The tender should be submitted in sealed cover by **Courier/ Registered post / Speed post** to the Deputy Chief Engineer, Ele. Circle, Alappuzha.on or before 15 -07-2020, 3 p.m. If the day of opening of tender happens to be holiday, the tender will be opened on the next working day. Further details if any and tender form can be had from the office of the under signed during working days. All the tender conditions prevailing in KSE Board will be applicable to this tender also Tenders & all communications shall be addressed to the undersigned.

Sd/-

Alappuzha

DEPUTY CHIEF ENGINEER
KSEB

dated 20th July 2021

To:

Subject: KSEB ECA Notice

Dear Sir/Madam,

This is to inform you that the Kerala State Electricity Board (KSEB) is conducting an examination for the post of Company Secretary. The examination is scheduled to be held on 26th June 2020. The application forms are available on the KSEB website www.kseb.in.

The examination will be held in two phases:

1. Preliminary Examination: The preliminary examination will be held on 26th June 2020. The examination will consist of multiple-choice questions and will be of 2 hours duration.

2. Main Examination: The main examination will be held on 9th July 2020. The examination will consist of case studies and will be of 3 hours duration.

The application fee for the preliminary examination is Rs. 9250/-, and for the main examination, it is Rs. 3000/- plus 1% of the application fee.

The application forms are available for download on the KSEB website. The last date to submit the application forms is 26th June 2020.

For any queries, please contact:

KSEB

Registered Office: Vydhuthi Bhavanam, Pattom, Thiruvananthapuram 695 004, Website: www.kseb.in
CIN: U40100KL2011SGC027424
നിലപാടുകൊണ്ട് മൂന്നു വർഷത്തിനും നിരൂപിക്കുന്നു ആരംഭിക്കുന്ന മേണ്ടിനു കെട്ടിയും പറഞ്ഞു വിവരിക്കുന്ന വിവരങ്ങളിൽ മോഡൽക്കൊണ്ട് നിരൂപിക്കുന്ന ആന്റ്‌വർ ഉയരം. ഉയരം എന്നതാണ് എുളയത് എന്നറിയുന്നതും കെട്ടിയുമായി എന്ന് ഇതിൽ നിരൂപിക്കുന്നത് മേണ്ടിനു കെട്ടിയും പറഞ്ഞു വിവരിക്കുന്ന വിവരങ്ങളിൽ മോഡൽ മേണ്ടിനു കെട്ടിയുമായി എന്നാണ്. ഉയരം എന്നതാണ് എുളയത് എന്നറിയുന്നതും കെട്ടിയുമായി എന്ന് ഇതിൽ നിരൂപിക്കുന്നത് മേണ്ടിനു കെട്ടിയുമായി എന്നാണ്.

Sd/-

മൂന്നു വർഷത്തിനു നിരൂപിക്കുന്ന വിവരിക്കുന്ന വിവരങ്ങളിൽ മോഡൽ
SECTION -A

FORM OF TENDER

(To be filled by the Tenderer)

TENDER NO. ECA 04 / 20-21.

To

The Deputy Chief Engineer,
Electrical Circle,
Alappuzha.

Sir,

1. Having examined carefully the specifications together with the conditions of contract, schedule and the accompaniment, I /We hereby offer to carry out the supply described in the said specification at rates entered herein and conditions of contract at the rates entered in the attached contract schedule.

2. I /We here by undertake the supply of printed computer receipt forms entrusted to me/us strictly in accordance with the contract conditions and specifications. If the supply is awarded to me/us.

3. I am/We are enclosing Demand draft No. .........................................................for 9250/- of .................................. ........... . . Bank payable at Alappuzha towards Earnest Money is attached.

4. I am/We are also enclosing the agreement in Kerala Stamp Paper worth Rs. 200/- to be executed while submitting tender duly executed by me/us.

5. If the supply is awarded to me/us, I/We also undertake to remit the security deposit to execute the agreement and commence the work as directed by you.

6. I/We also undertake to abide by the instructions of the department in carrying out the supply envisages under this contract.

Date of Submission: ____________________________

Signature

Name and address of Tenderer
SECTION - B
(Agreement to accompany in Kerala Stamp Paper to the value of Rs.200/- along with the bid.)

Articles executed on this the..................................day of............................................................two thousand and Sixteen between the Kerala State Electricity Board acting through Deputy Chief Engineer, Electrical Circle, Alappuzha, KSE Board Ltd, Kerala, India (hereinafter referred to as 'The Board') of the one part and Sri. (here enter name and address of tenderer).............................................................................................................................................. (hereinafter referred to as 'the bounden of the other part').

WHEREAS in response to the invitation for tenders as per Notification No. ECA-04/20-21 dtd. 19.06.2020 for Supply of printed computer receipts for the use of Electrical Sections under Electrical Circle, Alappuzha and subsequent amendments there in, the bounden has submitted to the Board a tender for the specified therein subject to the terms and conditions contained in the said tender documents.

WHEREAS the bounden has also deposited with the Board a Sum of `.9250/-as Earnest Money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the Board.

NOW THESE PRESENTS WITNESS AND it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the Board with or without modifications and the contract for supply is awarded to the bounden, the bounden shall within 7 days of acceptance of his tender (from the date of receipt confirmation order), execute an agreement with the Board incorporating all the terms and conditions under which the Board accept his tender.

2. In case the bounden fails to execute the agreement as aforesaid incorporating all the terms and conditions governing the contract the Board shall have power and authority to recover from the bounden any losses or damages caused to the Board by such breach as may be determined by the Board, appropriating the moneys inclusive of earnest money deposit or /and any kind of security furnished by the bounden and if the money or security is found to be inadequate, the deficit amount may be recovered from the bounden and his properties movable and immovable and also in the manner hereinafter contained. The bounden will have no claim or right over the moneys and /or securities and earnest money appropriated by the Board and those moneys and securities shall belong to the Board.

3. All sums found due to the Board under or by virtue of this agreement shall be recoverable from the bounden and his properties, movable and immovable under the provisions of Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and also in such other manner as the Board may deem fit.

In witness where of Sri.................................(enter name and designation) for and on behalf of Board and Sri.............................................the bounden have hereunto set their names the day and year shown against their respective signatures.

Signed by Sri............................................ (Date)

IN THE PRESENCE OF WITNESSES:

1.

2.

Signed by Sri............................................ (Date)

IN THE PRESENCE OF WITNESSES:

1.

2.
SECTION – C
Declaration by Tenderer.

I…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………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SECTION – D

FORM OF AGREEMENT (IN KERALA STAMP PAPER WORTH Rs. 400 /-) 

Article of Agreement No. ........................................ made the ......................................
day of ........... 2020 between Sri. ........................................ Deputy Chief Engineer,
Electrical Circle, KERALA STATE ELECTRICITY BOARD Ltd, Alappuzha (here enter
Name, Designation & Address of the Agreement Authority) acting for and on behalf of
the Kerala State Electricity Board (herein after called the " Board") of the one part and
Sri. .......................................................... of ........................................

... ....................................................................................................................and ...
... .................................................................................................................... Company
Limited incorporated under the ................................................................. and
having its registered office at .................................................................
... (herein after called the Supplier) on the other.
WHEREAS the Kerala State Electricity Board is taking up the work of Supply And
WHEREAS the Board is desirous of obtaining the actual Supply/work
............................................................ ...............................................................
AND WHERE AS the Contractor has tendered for ........................................
 ..............................................................Supply
.............................................................. as per specifications and conditions mentioned herein after and appended to this. AND
WHEREAS the Board has been pleased to accept the tender for.......................... ................
.............................................................. without any modification/with the
modifications incorporated as annexure.
AND WHEREAS the Contractor has furnished the Security Deposit/Bank Guarantee
No. ..................... Dated ............. for a Sum of................................. for the
proper performance and due completion of the Contract in every respect.
Now these presents witness and it is hereby mutually agreed as follows:
ARTICLE I - SCOPE OF WORK
The Contractor shall perform everything required to be performed for the Supply of printed computer receipts at SRS, Alappuzha in accordance with specifications that could be gathered from the documents appended herewith so that they will be finished in as complete a form as possible. He shall provide and incur all other expenses required to perform the Supply/work except to the extent provided in the attached documents and he shall complete every item of Supply/work and provide in a workmanlike manner, complete in every respect strictly in accordance with specifications and conditions of contract as finally agreed to.

ARTICLE II - PAYMENT: In consideration of what the Supplier does under the provisions of this contract strictly in accordance with the terms thereof, the Board agrees to pay the Contractor in Indian currency for the supply/Work as shown in schedule of items which includes all the items of supply/Work contemplated under the agreement at the rates mentioned therein.

ARTICLE III - COMMENCEMENT AND COMPLETION
The job described should be completed within 120 days from the date of agreement.

ARTICLE IV - COMPONENT PARTS OF THE AGREEMENT
The Contract documents among other things consists of
i) This agreement on stamp paper.

ii) Tender document

iii) Purchase order

ARTICLE V - ON ANNEXURE AS PER CLAUSE IV
In case of modifications, if any, an annexure containing all modifications agreed to, alone will be appended and not the intervening correspondence between the parties and all such correspondence including tender forwarding letters will be inoperative.
ARTICLE VI - RATES TO HOLD GOOD IN CASE THE PERIOD OF THE CONTRACT IS EXTENDED

The rates quoted by the Contractor in Schedule of items and accepted by the Board shall hold good towards the completion of the contract whether during the period mentioned herein or during the extended period, if any. No revision of rates for the Work shall be allowed on any ground or any reason during the currency of Contract or after the completion of the Supply.

ARTICLE VII - SERVICE OF NOTICE

Every notice to be given to the Contractor may be given to him personally or left at his residence or last known place of abode or business or handed over to his agent, personally or may be addressed to the contractor by post at his usual last known place of abode or business and if so address and posted shall be deemed to have been served on the Supplier on the date on which in the ordinary post, a letter so addressed and posted would reach his place of abode of business.

ARTICLE VIII - ASSIGNMENT AND SUBLETTING

The Supplier shall not assign or make over the contract or the benefits or burdens thereof or any part thereof to any other person or persons or body corporate. The Supplier shall not under let or sublet to any person or persons or body corporate the execution of the contract or any part thereof without the consent in writing of the Board. The Board shall have absolute power to refuse such consent or rescind such concept (if given) at any time, if they are not satisfied with the manner in which the contract is being executed and no allowance, or compensation shall be made to the Supplier or Sub Supplier upon such rescission, provided always that if such consent be given at any time the Supplier shall not be relieved from any obligation, duty or responsibility under this contract.

ARTICLE IX - INSOLVENCY OR LIQUIDATION

In case the Supplier becomes insolvent or goes into liquidation or makes or proposes to make any assignment for the benefit of his creditors or proposes any composition with his creditors for the settlement of his debts or carries on his business or the contract under inspection on behalf of his creditors or in case any receiving order for the administration of his estates are made against him, or in case the Supplier shall commit
any act of insolvency or in case in which, under any clause or clauses of this contract the Supplier shall have rendered himself liable to damages amounting to the whole of his security deposit, the Supply be determined and the agreement authority may complete the contract in such time and manner by any such person as the Board shall think fit. But such determination of the contract shall be without any prejudice to any right of remedy of the Board against the Supplier or his sureties in respect of any breach of contract committed by the Supplier.

**ARTICLE X - BREACH OF CONTRACT**

If the Supplier commits breach of all or any of the terms or conditions of the contract the Board shall be entitled to recover from the Supplier all damages it might suffer thereby. The amount thus due could be recovered from the Supplier in any manner the Board chooses including recovery by Revenue Recovery Proceedings.

**ARTICLE XI - RELEASE OF SECURITY DEPOSITS**

The Security deposit furnished by the Supplier will be released only after the satisfactory completion of the work.

In witness where of the parties here to have here unto set their hands the day and year first above written, signed seal and delivered by

___________________________________________________________________________________________________________________________________________

(Agreement Authority) on behalf of the Kerala State Electricity Board Ltd.

Agreement Authority

In the presence of::

1. Full name, address and Signature.
2. Full name, address and Signature.

Signed, sealed and delivered by.............................

Contractor

In the presence of:

1. Full name, address and Signature.

2. Full name, address and Signature.
SECTION – E(1)

KERALA STATE ELECTRICITY BOARD LIMITED

GENERAL CONDITIONS OF CONTRACT AND INSTRUCTIONS TO TENDERERS

Name of work : Supplying printed computer receipt forms in 70 GSM TNPL white paper of size 4”x 9” with serially numbered for the use of Electrical sections under Electrical Circle, Alappuzha

1. Tender should be submitted in sealed cover superscribed : Supply of computer receipts forms with Tender No – ECA 04 /20-21 and should be addressed to the Deputy Chief Engineer, Electrical Circle, Alappuzha by Registered post / Speed post.

2. The tender containing tender specifications, covering letter etc. should be enclosed in one cover and sealed. The EMD should be enclosed in another sealed cover. If the downloaded form is used for submission of tender, the tenderer must include Rs.904/- towards cost of tender form as DD in favour of Deputy Chief Engineer, Electrical Circle, Alappuzha in another sealed cover and all the sealed covers should be enclosed in a cover and super scribed as stipulated in clause I above and sealed.

3. The EMD shall be furnished in the form of Cash receipt / Crossed Demand Draft drawn in favor of the Deputy Chief Engineer, Electrical Circle, Alappuzha and payable at SBT, Alappuzha. for an amount of `. 9250/- Tenders without sufficient EMD will be rejected in total. EMD of unsuccessful tenderers will be returned as early as possible and EMD will be forfeited to Board in the event of the successful tenderer refusing to enter into an agreement within the stipulated time.

4. The tenderer who is awarded the work shall execute an agreement in stamp paper worth Rs. 400/- in the prescribed form after furnishing security deposit as specified in the purchase order.
5. Last date for receipt of Tender will be 15-07-2020, 3 PM Late offers will not be accepted. Tender received after the stipulated time will not be accepted/ opened. Board will not be responsible for any postal delay in this regard.

6. Each tenderer shall carefully examine the specifications and conditions of contract before submitting the tender. The tenderer should affix their signatures with seal in the tender documents wherever so desired and initial all pages and all the corrections including erasures appearing in the tender documents and also fill up the blanks if any, left therein, for them to do so before the submission of tender, failing which the tender may attract the chance of rejection.

7. Tendered rates shall be written in English using ink, both in words and in figures. In case of any discrepancy between unit prices and amounts, unit prices will govern. In case of discrepancy between the rates in words and figures, the former shall prevail. The rates quoted should be for the unit specified in the schedule attached and should be only in Indian Currency. The column 'Total' should also be correctly filled in. Erasures or other changes shall be noted over the signature of the tenderer.

8. Rate quoted should be inclusive of any other charges, such as freight, loading and unloading charges etc. for the delivery at Site. i.e. Sub Regional Store ,Alappuzha and should be inclusive of all taxes, duties, cesses, conveyance, packing, forwarding and insurance. Tender form can be obtained from the Office of the Deputy Chief Engineer, Ele. Circle, Alappuzha on any working day between 10.00 AM to 5.00 PM. Alteration should not be made in the Tender form or schedule or Tender conditions except to the extent of filling in the tender forms and schedules.

9. Tenders will be opened at 3.30PM on 15-07-2020 in the presence of the Deputy Chief Engineer or his representative / designated / authorized officer at Office of the Deputy Chief Engineer, Ele. Circle, Alappuzha in the presence of those tenderers or their representatives present at that time. The Tenderers / their representatives who are present at the time of opening of the tender should sign in the register.
10. If the tenderers have any doubt regarding any portion of the general conditions / terms and conditions of the contract, he should get it clarified in writing from the Tendering Authority before submission of the tender.

11. The tender will be considered firm for acceptance for a period of **four months** from the date of opening the tender and the tenders will not be free to withdraw or modify their tender within this period or till after they are decided, whichever is earlier except on pain of forfeiture to the board of earnest money deposit.

12. The Earnest Money Deposit of the unsuccessful bidders will be returned as determined by the Deputy Chief Engineer after the settlement of the contract. Earnest money of the successful tenderer shall be returned after he has furnished the prescribed Security Deposit and executed the contract agreement. No interest will be paid for the earnest money deposited.

13. If the supplier or contractor fails to comply with the confirmation of the tender in any manner, the EMD will be forfeited to Board’s account automatically without any further notice. If the work or supply has to be re-arranged on this account, other penalties or recoveries will also be effected additionally from the defaulted tenderer / supplier /contractor or from his properties both movable and immovable which found necessary to compensate the loss thus sustained to Board on this rearrangement.

14. The successful tenderer will be required to furnish a Security Deposit for the proper performance of the contract before executing contract agreement. The Security Deposit amount is fixed as 5% of the total contract amount (rounded to highest multiple of 100). The SD will be a non-interest bearing deposit.

15. The Security Deposit can be either in the forms of cash or DD, The security deposit shall subject to the condition specified elsewhere, be returned to the tenderer only after the satisfactory completion of supply on written request of the contractor. The EMD remitted can be considered to be converted to part of Security Deposit, if requested by the successful tenderer.
16. The acceptance of the tender rests with the undersigned who does not undertake to receipt the lowest or any particular tender.

17. The right to carry out the work either inconformity with or in a manner entirely different from the term of his invitation that may be considered most suitable subsequent to the receipt of tenders due to exigencies of work is reserved with the Department.

18. Tenders not submitted in such printed forms, or submitted incomplete in any respect whatever such as unattested errors and corrections in rates, quantities, units or amounts, figures, not expressed in words, total of contract not entered etc, shall be liable to summary rejection.

19. Any further information necessary can be obtained at the office of the undersigned on all working days during office hours.

20. The supply should be completed in all respects as per the supply schedule and within 4 months from the date of agreement.

21. The contractor shall not without the previous sanction in writing of the authority accepting the tender, execute any power of attorney in respect of any matter, touching this contract and any such power of attorney executed without such sanction shall not be recognized by or binding upon the Board or their officers, it shall be entirely within the discretion of the authority accepting the tender either to grant such sanction or to refuse it or to revoke a sanction once given.

22. If the total amount of any bill works for done comes to 50Ps, And above in paise columns the same will be considered as One Rupee and if it be below 50 Ps it will be omitted for purpose of rounding of payment.

23. Tenders which are not in conformity with this tender notice are liable to rejection.

24. This tender notice with the conditions stated herein, will from part of the contract document.

25. The contractor has no right to sublet his contract without the written permission of the agreement authority and such subletting shall not relieve the contractor from any obligation duty or responsibility.

26. Sale tax, Income tax etc. or any tax or duties as per rule in force for the similar works will be recovered from the bill.
27. No arbitration of any dispute on contractors will be allowed under any circumstances. In case dispute between the contractor and Board, the Board or agreement authority will give the final decision.

28. Wherever, the general condition of the contract are at variance with the conditions inviting tender, specifications, general and technical, the later will be deemed to prevail.

29. Skilled workmanship, best quality and neat finishing should invariably be maintained throughout the execution of all items of the work and entire supply shall be carried by the contractor as per the directions and to the full satisfaction of the Assistant Executive Engineer, Sub Regional Store, Alappuzha.

30. The quantities shown in the schedule of work are approximate and likely to vary and the contractor shall execute the required quantity of work for the satisfactory completion of the work and payment will be made at agreed rate.

31. No revision of rate will be allowed to the contractor during the currency of contract or during the extended period of contract if any.

32. The contractor should supply computer receipts of 500 thousand within 30 days, another 500 thousand within 60 days, 1000 thousand within 90 days and the balance 600 thousand within 90 days from the date of execution of agreement.

Signature of the tenderer : Sd/-

Name and address
With contact number :

DEPUTY CHIEF ENGINEER
SECTION – E(2)

TERMS & CONDITIONS

1. The rate quoted in the attached Schedule should be all inclusive of taxes and
duties, packing and forwarding, loading and unloading charges and for delivery
at Sub Regional Store, Alappuzha. Unloading of the materials at site is the
responsibility of the supplier.

2. The contents of the packages should be strictly confined to the purchase order
and conditions of this tender. The packages should be marked with DCE/ALP/
/Stationery/20-21.

3. The payment for each spell of supply should be effected after deferring 10% of
the Bill amount or GST amount whichever is higher on satisfactory completion
of the supply. The deferred amount will be released only on production of
documentary evidence of GST compliance or obtaining NLC whichever is
later.

4. Invoices in triplicate shall be submitted to the office of the Asst. Executive
Engineer, Sub Regional Store, Alappuzha by the supplier and the Assistant
Executive Engineer, SRS, Alappuzha shall verify the bill and payment will be
effected by the Deputy Chief Engineer, Electrical Circle, Alappuzha.

5. An amount equal to 5% of PAC as to be deposited as guarantee by way of
cash / DD in favour of Deputy Chief Engineer, Electrical Circle, Alappuzha
payable at SBT, Vadaicanal Branch, Alappuzha. Cheques are not acceptable.

6. Acknowledgement and communication regarding this order may be send to the
Deputy Chief Engineer, Electrical Circle, KSEB, Alappuzha. In all future
correspondence and bills relating to this order, the number and date at the top of
the purchase order should invariably be quoted.
7. Separate bill should be send for each consignment.

8. All bank charges incurred in connection with effecting payment will be to suppliers account.

9. The order shall only be governed by the conditions stated and in the tender specification number ECA 04/20-21. None of the conditions stated in your tender or in subsequent letters shall be deemed to be accepted, unless specifically stated herein also.

10. Unless specified otherwise, the rate given in is inclusive of all taxes and duties and for the delivery of the articles at Sub Regional Store, Alappuzha. No revision of rates other than statutory increase in excise duty or taxes will be allowed on any account.

11. The supply should be completed as per the schedule given below:
   - 500 thousands within 30 days from the date of agreement
   - 500 thousands within 60 days from the date of agreement
   - 1000 thousands within 90 days from the date of agreement
   - 600 thousands within 120 days from the date of agreement

   Failing which penalty @ 0.5% for each week or part thereof for the delay subject to a maximum of 10% of the value of the belated supplies will be levied.

12. The supply should be strictly confirmed to the accepted sample and specification as per the Purchase order. Supplies which do not confirm to the accepted samples and specifications will be rejected and will have to be taken back and replaced at your risk and cost.
13. Sample product of item should be supplied for approval before bulk supply is effected.

14. 25% of additional quantity of the item has to be supplied if ordered for the same from this office at the same rate, terms and conditions as in this order.

15. The quantities, prices etc. noted in the schedule are subject to correction. Errors or omissions, if any will be intimated to or by the contractor within 10 days from the date of Purchase order.

16. The Asst. Executive Engineer, Sub Regional Store, Alappuzha is the consignee. He / She shall receive the forms as per the quantity given in the supply schedule and distribute to the Division Offices. Acceptance of the form shall be subject to verification with the approved sample. The receipt form will be inspected and relevant quality test, if deemed necessary, will be conducted on receipt of the computer receipt form by the consignee and the lot not satisfying the test will be rejected.

Signature of the Tenderer

Sd/-
DEPUTY CHIEF ENGINEER,
ELECTRICAL CIRCLE, ALAPPUZHA
SECTION - F

FORM OF NOMINATION

I, ................................................ do hereby nominate and authorize Shri/Smt. .................................................. S/o .................................................. of ............... Years .................................................. House ........................................ Village ................................................ Taluk or District ........................................ District, residing at ................................................ to receive all or any sums found due to me under the terms of contract ( Agreement No. and details of contract ) in the event of my death before the amount has become payable or having become payable but has not been paid.

In the presence of witness.

Signature:

Name:

Address:

In the presence of witness.

Signature:

Name:

Address:

Signature:

Name:

Address:
**TENDER NO. ECA 04/20-21**

**SCHEDULE**

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Specification</th>
<th>Quantity (in thousands)</th>
<th>All inclusive Rate/1000 Nos. in figures and in words (Rs.)</th>
<th>Total Value (Rs.)</th>
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</thead>
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<tr>
<td>1</td>
<td>Supply of printed computer receipt forms of size 4”x9” in 70GSM TNPL white paper with serially numbered</td>
<td>2600</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of the Tenderer : 

Name & Address with contact Tele. No. : 

Place: 
Date: