



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram- 695 004, Kerala.

Phone: +91 471 2514685, 2514331, Fax: 0471 2447228

website: www.kseb.in E-mail: ddkseb@kseb.in CIN:U40100KL2011SGC027424

ABSTRACT

Implementation of single shift cash collection in Electrical section, Kizhakkanchery under Electrical Division, Alathur - Sanctioned - Orders issued.

CORPORATE OFFICE (SBU-D)

Office Order (DD&IT) No.1488 /2019(D(D&IT)/D6-AE2/Cashier /2019-20)dated Tvpm 21.8.19.

Read:1. Letter No.EB1/Cash collection ES KZY/ALR DN/19-20/635 dtd.03.08.2019 of EE,ED, Alathur.

2. B.O(DB) No.1994/2018 (D(D&IT)/D6-AE2/Cashiers/18-19 dtd. TVPM 14.12.2018.

3. BO (FTD)No. 577/2019(D(D&IT)/D6-AE2/Cashiers/19-20 dtd.Tvpm 23.07.2019

4. Note no. D (D&IT)/D6-AE2/Cashier/19-20 dated 14/08/2019 submitted to the Director (Distribution & IT)

ORDER

The Executive Engineer, Electrical Division, Alathur, vide letter read as 1st paper above, has reported severe difficulties in all 12 sections (8 of these sections have 2 shift cash collection and 4 of them with single shift cash collection), under Electrical Division Alathur due to shortage of cashiers. The present working strength of Cashiers under the Division is only 7 as against the minimum requirement of 20 numbers and that the 13 places are being engaged through temporary deployment from other categories, including Senior Assistants. Now some Senior Assistants who attend cash collection duties had to be relieved from the duties following General Transfer and no substitute posted against them.

According to Executive Engineer, Electrical Division Alathur one of the most affected section due to shortage of cashier is Electrical Section Mudappallur. In order to overcome the situation, the Executive Engineer, has requested sanction for making Electrical Section, Kizhakkenchery a single shift office, considering the fact that the transactions from August 2018 to July 2019 at the Section was only 5963/month and there by transferring the excess cashier trainee from Electrical Section, Kizhakkenchery to Electrical Section Mudappallur.

Having considered the request of Executive Engineer, Electrical Division Alathur, Director (Distribution & IT) decided to

1. Implement single shift cash collection system in Electrical Section, Kizhakkenchery, under Electrical Division Alathur by making the necessary arrangements and ensure that the consumers are informed of the changes in timings, well in advance.

2. Authorise Executive Engineer, Electrical Division Alathur for posting the excess cashier trainee from Electrical Section, Kizhakkenchery to Electrical Section Mudappallur.

Orders are issued accordingly.

By Order of the Director
Sd/-
P.G Unnikrishnan
Secretary (Administration)


To

1. The Chief Engineer (HRM)
2. The Chief Engineer (Distribution North)
3. The Deputy Chief Engineer, Electrical Circle, Palakkad.
4. The Executive Engineer, Electrical Division, Alathur.

Copy to:

The Chief Vigilance Officer/Legal Advisor & Disciplinary Enquiry Officer/ Chief Internal Auditor
The Deputy Chief Engineer (Commercial & Planning) with full powers of Chief Engineer.
The TA to Chairman & Managing Director
The TA to Director (Distribution & IT / Corporate Planning, Generation Electrical, SCM & Safety / Transmission & System Operation / Generation Civil & HRM)
The RAO/ECA/RCAO
The Legal Liaison Officer
The PA to Director (Finance) / C.A. to Secretary (Administration)/ Company Secretary.
Fair Copy Section / Library / Stock File.

Forwarded / By Order


Assistant Engineer