



**KERALA STATE ELECTRICITY BOARD LIMITED**

(Incorporated under the Companies Act, 1956)

Reg.Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram-695 004, Kerala

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Abstract

Four day Training programme on " Laboratory Management System Awareness & Internal Auditing" from 14<sup>th</sup> October 2019 to 17<sup>th</sup> October 2019 at ESCI, Hyderabad – Deputation of officer - Sanctioned-Orders issued.

Corporate Office (Human Resources Development Cell)

BO (FTD) No:742 /2019 (HRD.7/Trg. 229/19-20) dtd, Tvp;10 -10-2019

Read: 1. Circular No.HRD.7/TRG/2005-06 dated 11-11-2005

2. Note No.HRD.7/Trg.229/2019-20/299 dated 03.10.2019 of the Chief Engineer (HRM)( Agenda 17/10/2019).

ORDER

The Engineering Staff College of India, Hyderabad is conducting a Four day Training programme on " Laboratory Management System Awareness & Internal Auditing" from 14<sup>th</sup> October 2019 to 17<sup>th</sup> October 2019 at ESCI, Hyderabad. The programme fee per participant is Rs.20,000 plus 18% GST. The programme is residential.

The Chief Engineer (Distribution South) has stated that while submitting the application for NABL Accreditation, the training certificate of " Laboratory Management System Awareness & Internal Auditing( As per ISO/IEC 17025:2017 & NABL requirements) is mandatory for Quality Manager, Technical Manager and their deputies. It is further recommended that it is essential to depute officials from TMR Divisions to attend the training for obtaining NABL Accreditation.

The total expenditure will amount to Rs. 1,41,600/- (Rupees One Lakh Forty One Thousand Six Hundred only) inclusive of 18% GST.

The matter was placed before the Full Time Directors, KSEBL vide note read 2 above:-

Having considered the above, the Full Time Directors, KSEBL in its meeting held on 09.10.2019 resolved to accord sanction to depute below mentioned officers for attending four day training programme on " Laboratory Management System Awareness & Internal Auditing" from 14<sup>th</sup> October 2019 to 17<sup>th</sup> October 2019 at Engineering Staff College of India, Hyderabad.

1. Sri. Mansur Ali Khan, Assistant Executive Engineer, TMR Division Pallom
2. Sri. Soney Joseph, Assistant Engineer, TMR Division Pallom
3. Sri. Jaya Paul R C, Assistant Engineer, TMR Division, Thirumala
4. Sri. Ajith Prakash A R, Assistant Engineer, TMR Division, Thirumala
5. Sri. Deepu D, Sub Engineer, TMR Division , Thirumala
6. Sri. Sreekanth P S, Sub Engineer, TMR Division, Pallom

Further resolved to meet the registration fee of Rs. 1,41,600/- (Rupees One Lakh Forty One Thousand Six Hundred only) inclusive of 18% GST from Budget allocation of Rs.580 Lakhs earmarked for HRD activities under the Institutional Development Programme Fund for the year 2019-20 and to authorize the Dy. Chief Engineer (HRMII ) to effect the payment.

The Sub Clauses 10, 12 & 13 in Clause 5 mentioned in the Guide lines for training programmes (applicable to the officers below the rank of Chief Engineer) issued vide Circular read above, as detailed below shall be strictly adhered to.

10 The nominated officers shall submit a detailed report about the training, along with the original course material (including CD or any other form) received during the training, to the HRD Cell within two weeks after they return from training.

12 The trainees shall forward a copy of the course certificate to the HRD Cell, after they return to Head Quarters. Based on this, the Chief Engineer (HRM) shall issue a letter of recommendation, to the controlling officers, in case of officer of and above the rank of Executive Engineer. In other cases the Executive Engineer, HRD Cell, shall issue the letter of recommendation. The final traveling allowance bill should not be claimed/settled without the above recommendation letter.

13 The details of the training attended, especially at an external training institute should be entered in the Service Book of the deputed person.

The Officers on their return from training shall submit a study report on the subject of training obtained, to their head of office and make a presentation before the local officers in the concerned field. The head of the office concerned shall arrange the interactive session by the trained officers with other officers in the concerned field offices to convey the technical knowledge acquired in the training programme.

The participants are eligible for TA & DA as per rules.

Orders are issued accordingly.

By order of the Full Time Directors

Sd/-

(Lekha G)

COMPANY SECRETARY (I/C)

To

The Chief Engineer (HRM)  
The Chief Engineer (Distribution) South  
The participants.

Copy to:

TA to Chairman & Managing Director/TA to Director (D&IT)/TA to Director (CP, GE, SCM&Safety)/TA to Director (T&SO)/TA to Director (Gen-Civil & HRM)/PA to Director (Finance)/FCA to Company Secretary/Library/ Stock file.

Forwarded By Order

  
Assistant Executive Engineer – HRD Cell