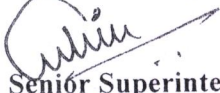


Copy to:

1. All Chief Engineers.
2. The Chief Engineer (IT).
3. The Financial Advisor / Chief Internal Auditor.
4. The Company Secretary-in-charge.
5. The Chief Personnel Officer / Legal Adviser & Disciplinary Enquiry Officer.
6. T.A to the Chairman & Managing Director / Director (D & IT) / Director (T & SO) / Director (GC & HRM) / Director (CP, GE, SCM & Safety).
7. P.A to the Director (Finance).
8. The Chief Public Relations Officer.
9. Sr.CA to Secretary (Administration) / Sr.CA to Chief Vigilance Officer.
10. The Fair Copy Superintendent, O/o the Secretary (Administration).
11. Library / Stock File.

Forwarded / By Order


Senior Superintendent