



കേരളത്തിന്റെ ഊർജ്ജം



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KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram - 695 004, Kerala.

CIN: U40100KL2011SGC027424

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No. EB7/Gnl/TELS/2022

Date: 15.12.2022

NOTE TO ALL ARU HEADS

Sub: Terminal Earned Leave Surrender of resigned employees – Adoption of Government Circular – Financial commitment – Details called for – regarding.

Ref: Government Circular No. 41/2021/Fin. Dated 03.05.2021.

As per Circular referred above, a maximum of 150 days Terminal Earned Leave Surrender is permissible to a Government employee when he is relieved from State Government Service and joins duty in another Company/ Corporation/University/Self Governing Departments under the Government, or vice versa. It was proposed to adopt this Circular for implementation in KSEB Limited. Since the date of effect of this Circular is 01.01.2016, the Chairman & Managing Director ordered to find out the approximate financial commitment, if this Circular is implemented in KSEBL. Therefore you are requested to furnish the details of employees who resigned from KSEBL service **with effect from 01.01.2016** in the format below, urgently **before 31.12.2022**. A Nil statement should be sent, in case, there are no details to furnish. Please treat the matter as most urgent.

Sl. No.	Name of relieved employee, designation & employee code	Date of relieving from KSEBL service	Proceedings No. and date as per which the employee was relieved	No. of Earned Leaves at the credit of the employee as on the date of relieving	Pay and allowances as per the Last Pay Certificate	Remarks, if any

CHIEF ENGINEER (HRM)