

# KERALA STATE ELECTRICITY BOARD LIMITED



Reg.Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram-695 004, Kerala  
Website: www.kseb.in. CIN: U40100KL2011SGC027424

**POWER ENGINEER'S TRAINING AND RESEARCH CENTRE (PETARC),**  
Moolamattom P.O., Idukki Dist., Pin - 685 589, Website: [petarc.kseb.in](http://petarc.kseb.in)

Phone: 04862 252378 / 9496009300 / 9446008434, E-Mail : [petarckseb@gmail.com](mailto:petarckseb@gmail.com)



No. PET – 110 / 2022-23/ 1325  
22/2/23

20<sup>th</sup> February 2023

To

All Controlling Officers  
KSEB Ltd.

Sir,

Sub: Orientation Level Training Programme for newly promoted Senior Superintendents – request for nominations – reg of.

Ref: This office Letter No.PET-108/2022-23/1295 dated 10.02.2023.

Your kind attention is invited to the subject matter and referred letters. In Clause No.16 of the promotion and posting of Senior Assistants to the cadre of Senior Superintendents by the Chief Engineer(HRM) it was mentioned that *“The promotees shall attend mandatory Orientation Level Training Programme arranged by KSEBL that to be held at PETARC or any other place notified later. Successful completion of orientation training is prerequisite for the successful completion of the probation period. The Controlling Officers are directed to relieve them as and when intimation is received from the Training centre”*.

As per the direction from the Chief Engineer(HRM), a training program exclusively for the newly promoted Senior Superintendents is scheduled from 27.03.2023 to 01.04.2023 at PETARC, Moolamattom. Hence, this may be considered as intimation letter and request you to forward the details of the participants if any under your jurisdiction for the training program to this office, in the prescribed format given below.

Sl. No.	Name of Trainee	Designation	Employee Code	Present Working Office	Controlling Office	Phone No

Yours faithfully

  
DEPUTY CHIEF ENGINEER  
PETARC, Moolamattom

