



KERALA STATE ELECTRICITY BOARD LIMITED

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram-695 004, Kerala
Website: www.kseb.in. CIN: U40100KL2011SGC027424

POWER ENGINEER'S TRAINING AND RESEARCH CENTRE (PETARC),
Moolamattom P.O., Idukki Dist., Pin - 685 589, Website: petarc.kseb.in

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No. PET – 108/2023-24/311

14th September 2023

NOTICE

Training Programs for the month of October 2023 at PETARC – Inviting nominations of Trainees

The following training programs are proposed to be conducted at PETARC, Moolamattom during the month of **October 2023**.

Sl No	Name of the Program	Training dates	Topics	Credit Points
1	Capacity building on Accounting & Auditing. All Officers	03.10.2023 to 07.10.2023	<ul style="list-style-type: none"> • Functions of Regulatory Commission, Preparation of ARR&ERC, Tariff determination • Basic principles of accounting, Annual accounting rules and ARU accounting • Preparation of estimates, Contract & Tender formalities, Execution and Measurement of work, Preparation and auditing of work bills. • Material Management and store accounting -ERP • IT, GST, Welfare Fund, Reconciliation of collection accounts and disbursement accounts 	2
2	Management Training- Leadership All Officers	04.10.2023 to 06.10.2023	<ul style="list-style-type: none"> • Communication Skills • Team Building Techniques and Strategies • Developing Strategic thinking • Improving emotional intelligence • Time management Strategies • Techniques for coaching and mentoring • Leading Change • Diversity and inclusion • Conflict resolution techniques • Performance management strategies 	1

3	Capacity building on Inspection, Assessment and General Legal aspects for Distribution Engineers All Engineers (Ele)	09.10.2023 to 12.10.2023	<ul style="list-style-type: none"> • Site Inspection, Theft of Electricity, Site Mahazar, Legal aspects, Compounding, Special Courts etc. • Sections 126 & 127 of EA 2003 in detail, Assessment, Procedures, Provisional Order, Final Order, Appeal etc. • General laws relevant to routine activities in Distribution field Engineers – Relevant provisions of EA 2003, CrPC, IPC, Evidence Act, PDPP Act, Energy Conservation Act, Consumer Protection Act etc. • Undercharges or Short Assessment Invoices, Section 142 of EA, 2003, RR Action 	2
4	Capacity building on Design, Construction and Maintenance of Transmission Lines All Engineers (Ele)	10.10.2023 to 13.10.2023	<ul style="list-style-type: none"> • Survey & plotting of profile, Tower spotting & preparation of Tower Schedule • Tower and Transmission Line Construction • Commissioning of Line • Maintenance of line 	2
5	Orientation Training Program for Assistant Engineers (Ele) Asst Engineers (Ele)	16.10.2023 to 21.10.2023	<ul style="list-style-type: none"> • Overview of Indian Power Scenario, Role of Regulators and Delegation of powers • General Awareness on various in house software Applications in KSEBL • Role of Assistant Engineer in Administration and work. Electricity Act 2003 & Disciplinary Proceedings • Success in Leadership 	3
6	Capacity building on Electricity Metering & prevention of power theft All Engineers (Ele)	17.10.2023 to 20.10.2023	<ul style="list-style-type: none"> • Section 135,126,127 of EA 2003. • General laws relevant to routine APTS activities. • Relevant provisions of CPC, CrPC, IPC, PDPP Act. • HT and LT metering. 	2
7	Capacity building on Power Equipment Testing All Engineers (Ele)	25.10.2023 to 27.10.2023	<ul style="list-style-type: none"> • Testing power Equipments – Methods & Procedures • Practical sessions on Power Equipment Testing • Testing of Transformer Oil 	1
8	Safety & Disaster Management All Engineers (Ele & Civil)	26.10.2023 to 28.10.2023	<ul style="list-style-type: none"> • Electricity Safety procedures and prevention • To manage situation after an accident occurred • To fight the fire • First aid techniques to assist and help victims of an accident • Preparedness required for various types 	1

			<ul style="list-style-type: none"> of disasters (Flood, Storms etc) To cope the situation created by the various disasters Role and responsibilities of Utility Engineers in accident prevention 	
9	Distribution of CEA approved Certificates to in-service Engineers in batch I & batch II of KSEBL	30.10.2023	<ul style="list-style-type: none"> Certificate Distribution to Engineers who have successfully completed 66days of CEA approved Certification program, under regulations 7 and 8 of CEA (Measures relating to safety and Electric Supply), Regulations 2023. 	6

Sl. Nos. 1 to 8 :- *Officers who would like to attend these Training Programs, may forward their nominations through controlling officers so as to reach PETARC at the earliest.* (Google form link :- <https://forms.gle/GDjiWnGYEc429RxH6>) / (Email:- petarckseb@gmail.com)

Please note that those who are selected from the nominations will be intimated in due course.

Sd/-
DEPUTY CHIEF ENGINEER
PETARC, Moolamattom

Copy Submitted to : The Chief Engineer (HRM), KSEBL, Thiruvananthapuram.