



**KERALA STATE ELECTRICITY BOARD Ltd**

(Incorporated under the Companies Act, 1956)

Registered Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram - 695004

CIN: U40100KL2011SGC027424

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**ABSTRACT**

Requirement of a Technical Librarian and an Assistant for the Library functioning at Corporate Office of KSEBL at Vydyuthi Bhavanam - Sanctioned - Orders issued.

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**Corporate Office**

B.O.(FTD) No.33/2024 (HRD-AE2/2023/31) Dated 20.01.2024 Thiruvananthapuram

Read: 1. WO No:01/2022-2023 dated 04.04.2022 of the Chief Engineer(HRM) to M/s KELTRON.

2.Note No Nil dated 20.12.2023 of the Chief Engineer (HRM) submitted to the Full Time Directors approved on 28.12.2023 (Agenda No. 28 -01/2024).

**ORDER**

The Corporate Office of KSEBL at Vydyuthi Bhavanam, Pattom has an e-library at floor no.VI. More than 6000 books, technical drawings, project reports are available at the library for the members including six dailies. Presently due to unavailability of permanent staff, the work of librarian and assistant are arranged on two separate contracts. Both of them has expressed their inability in continuing contract due to some personal obligations. Hence their service will not be available in near future. This inevitably creates vacuum affecting the daily activities of e-library and further functioning as digitized library. So for the smooth functioning of library, a Technical Librarian and an assistant is essential considering the renovation and modernization of library to a digital library, which is nearing completion.

Dr.Rakhi V S ,Senior Assistant, Pension Sanction Section has recently expressed her willingness to work as librarian and she had represented the same on many occasions before. The requests were understood to be turned down on the ground of lack of infrastructure for the digital platform for the library. Since necessary infrastructure with assistance of M/s KELTRON is nearing completion for transformation as a digital library, the library should be managed effectively by an expert.

In order to ensure proper functioning of library especially digital library can satisfactorily meet the requisite standards it demands a dedicated officer and an Assistant.

An assistant for assisting Technical librarian can be posted on contract basis appropriately for six months to effectively streamline the digitization process. Presently Rs 850/- per day is given for carrying out the works of a librarian on contract. By implementing the proposal, the financial commitment for six months for engaging one person on contract basis is estimated to be Rs 1,37,700/-. Within the stipulated six months, a suitable KSEBL employee can be



trained to replace the contract person. As per the direction of the Chairman and Managing Director, the matter was placed before Full Time Directors as per note read above for decision. Having considered the matter in detail, the Full Time Directors has resolved to accord sanction for the following

1. To deploy the services of Dr. Rakhi V S, presently working as Senior Assistant. Pension Sanction for the post of Technical Librarian.
2. To engage one person for assisting Technical Librarian on contract basis for a period six months at the Board approved rate of Rs 850/- per day.

Orders are issued accordingly.

By Order of the Full Time Directors.

Sd/-

Lekha.G

Company Secretary.

To: The Chief Engineer (HRM)

The Deputy Chief Engineer (HRM-II)

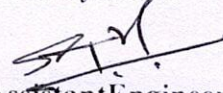
Copy to:

The Company Secretary/ Chief Engineer (IT, CR&CAPS)/ Financial Advisor/ LA&DEO/  
Chief Internal Auditor

The TA to the Chairman & Managing Director / Director (Generation-Civil) /  
Director (Distribution, Safety, SCM & IT) / Director (Transmission, SO & Planning) /  
Director (Generation - Electrical, REES, SOURA, Sports & Welfare)

The PA to the Director (Finance &  
HRM) The Sr. CA to the Secretary  
(Administration) The RCAO/ RAO  
StockFile.

Forwarded/By Order

  
Assistant Engineer