



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vayalar, Bheavara, Pattom, Thiruvananthapuram - 695 023, Kerala
T.N. 14/206 K. 25/156/01/2024
2023

Office of the Secretary (Administration)

Phone: +91 471 2514456, 2514575, 2514504

Fax: 0471 2554039 Email: ksieb@ksieb.com

No. Estt.III/DPC/2024

Dated: 02/12/2023

CIRCULAR

Sub: - Departmental Promotion Committee (Higher) – Preparation of Select List -
Ministerial Officers – Proforma called for - Regarding.

Ref: -

The list of Officers in the cadre of Accounts Officer, Assistant Accounts Officer, Assistant Finance Officer and Finance Officer who are to be considered by the Departmental Promotion Committee (Higher 2024) in its annual meeting is appended herewith. All Controlling Officers are directed to submit the details of the Officers in the proforma appended herewith through email, before 07/12/2023

Secretary (Administration)

Acc:-

- 1.List of Officers
- 2.Proforma

To

All ARU Heads/Controlling Officers

 01/12/23
DS

SENIORITY LIST OF ACCOUNTS OFFICER

SENIORITY LIST OF ACCOUNTS OFFICER AS PER GR. LIST PUBLISHED ON 31.03.2019

Sl. No.	Gr. No.	Emp Code	Name	Date of Birth	Date of order to the promoted post	Remarks
1	15	1035784	Gopakumar.N.S	20.03.1969	24.08.2017	
2	16	1035795	Yamuna V Nair	14.03.1969	03.03.2018	
3	26	1034664	Sreelekha L.	30.05.1969	06.10.2018	

SENIORITY LIST OF ACCOUNTS OFFICER AS PER GR. LIST PUBLISHED ON 31.08.2022

4	5	1035619	Sreelatha B K	30.05.1968	20.06.2019	
5	6	1036648	Ramesh Babu K G	18.08.1968	15.10.2019	
6	7	1036292	Mini M G	29.03.1970	15.10.2019	

CHIEF ENGINEER (HRM)

SENIORITY LIST OF FINANCE OFFICER AS PER GR. LIST PUBLISHED ON 01.01.2016

Sl. No.	Gr. No.	Employee Code	Name	Date of birth	Date of promotion as FO	Remarks
1	1	1039912	Balsubramhannian K	18.04.1967	11.06.2010	Retired
2	2	1055767	Anil Rosh I S	31.05.1977	11.06.2010	Deputy Chief Accounts Officer
3	3	1057260	Sivasankaran R	02.05.1975	11.06.2010	
4	4	1055212	Jagadepan C V	20.05.1973	11.06.2010	
5	5	1055845	Zubair P	29.07.1975	11.06.2010	

CHIEF ENGINEER (HRM)

SENIORITY LIST OF ASSISTANT FINANCE OFFICER

SENIORITY LIST OF ASSISTANT FINANCE OFFICER AS ON 01.01.2016

Sl. No.	Gr. No.	Employee Code	Name	Date of Birth	Date of promotion Order	Remarks
1	33	1055736	Siju P K	22.05.1968	27.11.2013	
2	34	1057418	Satheesan E N	02.05.1973	27.11.2013	

SENIORITY LIST OF ASSISTANT FINANCE OFFICER AS ON 31.08.2022

1	1	1037133	George Varghese	02-01-1968	09-02-2016	
2	2	1037748	Divakaran V	15-05-1968	09-08-2016	
3	3	1037852	Suresh R	25-05-1968	09-08-2016	
4	16	1065348	Simimol M T	28-10-1982	15-02-2021	
5	19	1100533	Sumina Susan P	13-11-1982	12-11-2021	
6	20	1100541	Anitta George	29-01-1989	12-11-2021	

CHIEF ENGINEER (HRM)

SENIORITY LIST OF ASSISTANT ACCOUNTS OFFICER

Sl. No.	Gr. No.	Emp. Code	Name	DOB	Date of promotion to the present post	Remarks
Seniority as per Gr. List published on 07.06.2019						
1	63	1037664	Shaji M P	31.05.1969	22-02-2019	
Seniority as per Gr. List published on 27.09.2022						
2	24	1038167	Anoop V V	14.11.1967	22-01-2021	
3	30	1036885	Sanuja I	25.05.1969	22-01-2021	
4	31	1036764	Dantis P V	27.05.1968	22-01-2021	
5	34	1036318	Bindu P Kurup	17.10.1969	22-01-2021	
6	35	1034859	Mathew C T	14.02.1969	22-01-2021	Included in the reversion list as per judgment dated 29.07.2011 of Hon'ble High Court of Kerala
7	36	1036049	Sivalatha M G	28.05.1972	22-01-2021	Included in the reversion list as per judgment dated 29.07.2011 of Hon'ble High Court of Kerala
8	38	1035663	Baiju P G	10.05.1968	22-01-2021	

CHIEF ENGINEER (HRM)

PROFORMA – DEPARTMENTAL PROMOTION COMMITTEE (HIGHER)
As per B.O. (FB) No. 395/2012 (Estt III/CR-Rules/2006) Dated 18/02/2012 and
BO (DB) No. 1464/2018 (Estt III/DPC/2018 Dated 07/06/2018

(TO BE FILLED BY THE CONTROLLING OFFICER)

GENERAL PARTICULARS

1. NAME
2. DESIGNATION
3. EMPLOYEE CODE
4. OFFICE ADDRESS
5. DATE OF BIRTH
6. **FUNDAMENTAL ELIGIBILITY CRITERIA**
 - i. WHETHER PROBATION DECLARED IN FEEDER CATEGORY
 - a. IF PROBATION DECLARED, ORDER NO. AND DATE

DETAILS OF PROBATION DECLARED SO FAR

NAME OF POST	DATE OF DECLARATION	ORDER NO.

- ii. WHETHER COMPLETED MINIMUM SERVICE IN THE FEEDER CATEGORY
- iii. **ELIGIBLE CRITERIA FIXED FOR PROMOTION TO HIGHER POST**
 - a. IN THE CASE OF AEE/EE WHETHER COMPLETED 2 YEARS SERVICE IN THE FIELD PRESCRIBED FOR PROMOTION
 - b. IN THE CASE OF AEE (ELE) WHETHER COMPLETED ONE YEAR EXPERIENCE IN GENERATION WING

7. DETAILS OF DEPARTMENTAL TEST

a. ACCOUNT TEST – LOWER PASSED - YES/NO

b. DEPARTMENTAL TEST FOR MINISTERIAL/EXECUTIVE STAFF PASSED - YES/NO

DETAILS

NAME OF PAPER	REGISTER NUMBER	DATE OF PASSING

8. DETAILS OF PROMOTIONS FO FAR

FEEDER CATEGORY	PROMOTED POST	DATE OF PROMOTION	DATE OF JOINING

9. WHETHER SUCCESSFULLY COMPLETED

a. INDUCTION LEVEL TRAINING

b. SPECIALISED TRAINING STIPULATED AS PRE-CONDITION FOR PROMOTION

GENERAL ELIGIBILITY CRITERIA

i. WHETHER APAR SUBMITTED FOR LAST 3 CONSECUTIVE YEARS

ii. a. WHETHER ANY DISCIPLINARY ACTION PENDING AGAINST THE OFFICER

- b. DETAILS OF DISCIPLINARY ACTION FINALISED AGAINST THE OFFICER
- c. MODE OF FINALISATION
- d. ORDER NO.
- iii. DETAILS OF VACB/CASE PENDING AGAINST THE OFFICER (IF ANY)
- iv. DETAILS OF CRIME CASE (IF ANY) OR ANY OTHER CASE RELATING TO
MISCONDUCT PENDING AGAINST OFFICER
- v. DETAILS OF LWA AVAILED BY THE OFFICER
- vi. a. WHETHER FILED INCOME TAX RETURN
- b. WHETHER FILED STATEMENT OF MOVABLE AND IMMOVABLE PROPERTIES

Place

Date

SIGNATURE OF THE CONTROLLING OFFICER
NAME AND DESIGNATION