



KERALA STATE ELECTRICITY BOARD Ltd
(Incorporated under the Companies Act, 1956)
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ABSTRACT

Deposit work - guideline & Time frame - Sanctioned - Orders issued.

CORPORATE OFFICE (SBU –D)

Office Order (CMD) No. 799/2024 KSEBL/DIR DIST/467/2024 Tvm

Dated:22-05-2024

Read : 1.Kerala Electricity Supply Code 2014

2. Minutes of the meeting dated 28.2.2024 prioritization of works

ORDER

KSEBL has taken initiative of "Ease of doing Business" as per the Government decision. As part of the same it is of paramount importance to ensure timely delivery of services and execution of projects. There are pending deposit works for the last two years amounting to approximately Rs.300 crore.

Deposit works of KSEBL mainly include the works for providing service connection, construction of LT/HT line, conversion of LT line, shifting of line/meter and installation of new transformers. Similarly there are some works such as construction of new substations and transmission lines, installation of new transformers and enhancing capacity of transformers in existing substations, shifting of existing towers/lines as part of utility shifting etc are taken up by Transmission Strategic Business Unit.

The procedures and time frame for deposit works have already been included in Supply Code 2014 - Chapter 5 - Procedures and Processes.

The parties have already deposited amount with KSEBL. In order to ensure systematic approach to ensure timely execution of the deposit works the following orders are issued.

The Directors of the respective Strategic Business Unit shall ensure the following-

1. The back log of deposit works shall be given priority and all back log of works in Transmission Strategic Business Unit and Distribution Strategic Business Unit shall be completed as per the agreed implementation period (in case of Transmission SBU) and within 6 months (in case of Distribution SBU)
2. The Director shall do monthly monitoring of all Deposit works and submit the progress report to CMD.
3. Any deposit works once the funds are deposited with KSEBL, shall be taken for implementation immediately.
4. The party depositing amount and concerned Engineer shall discuss and finalize implementation plan in accordance with time line specified in Kerala Electricity Supply

Code 2014 and Standard of Performance.

5. The finalized implementation plan copy shall be given to the party depositing the amount.
6. The Deposit work related material procurement shall be ensured in advance by the Distribution SBU based on the annual average number of deposit work.
7. Since the deposit works in Transmission SBU are major works requiring longer gestation periods, procurement shall be initiated once the party deposits the amount.
8. If there is any delay due to reasons beyond control of KSEBL including litigations, the extension of period of completion shall be informed to the party in advance.
9. Any new work, once received shall be executed in stipulated time as per Supply Code 2014 or mutually agreed period (in case of Transmission SBU).
10. If there is any delay in any of the works, such issue shall be discussed by the next supervisory officer and do trouble shooting without any delays.
11. In short, other than the works entrusted to KSEBL in the month of January /February/March, there should not be any other pending deposit works. The works received in January /February/March also should get executed in specified time period as per the implementation plan communicated to the parties.
12. Latest SOR/ cost data to be adopted and thoroughly verify the estimate to avoid the revision and correction of estimate.
13. Estimate should be comprehensive and to project need of the customer, also to satisfy the realization of the amount for the work.
14. Key time to be fixed for Deposit works subject to constraints such as approval from various statutory bodies including Railway, Telecom, NH, and Forest etc.
15. Material allocation and priority to be fixed for Deposit works separately from SRS/ Transmission Store.
16. After completion of Deposit works, Utilization Certificate along with cost estimate may be given to the customer for transparency and goodwill.
17. Regular monitoring of the status of Deposit works by Division/Circle etc and a module to be added in the Samagra for real time monitoring of Deposit work progress.
18. Once the Deposit work is executed capitalization must be done and documented as added to the grid for System Improvement for future expansion/work.
19. Responsibility to be fixed for the delays for no reason.
20. Closure report of the Deposit work may be forwarded to Audit and closing to be appropriately recorded in Samagra.

By Order of the Chairman & Managing Director

Sd/-
Sabitha S
Secretary (Administration)

To:

1. The Director (Distribution , Safety & SCM)
2. The Director (Transmission & System Operation)

Copy to: .

The Company Secretary/LA &DEO/Chief Internal Auditor/Chief Vigilance Officer

The TA to the Chairman & Managing Director/Director (Distribution, Safety & SCM)/Director (Generation Civil)/Director (Transmission, SO & Planning)/Director (Generation - Electrical, REES, Soura, Sports & Welfare)

The PA to Director (Finance & HRM)/ The Sr.CA to the Secretary (Admn)/The RAO/RAO/Stock file

Forwarded / By Order


Assistant Engineer