



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004, Kerala

CIN : U40100KL2011SGC027424

website: www.kseb.in

Office of the Secretary (Administration)

Phone: +91 471 2514456, 2514575, 2514504 Fax: 0471 2554039

E-mail: secretary@kseb.in

No. Estt.II/Parliament Election-2024/MCC-Clarification

Date: 26.03.2024.

CIRCULAR

Sub: KSEBL-Parliament Election-2024-Clearing of doubts in adherence to Model code of Conduct-forwarding cases to the committee in the prescribed proforma –Instructions Reg


Ref: 1. G.O (Rt)No. 1272/2024/GAD Dated 16.03.2024

2. Govt Circular No. Cdn.1/14/2024/GAD Dated 20.03.2024

3. Office Order (CMD)No.432/2024/SEC/Estt GI/2024/S5 Dated 22.03.2024

Apropos Govt circular and G.O cited above, a committee has been constituted in the KSEBL as per the Office Order 3rd cited for clearing the doubts and queries of various offices in KSEBL in view of the prevailing Model code of conduct. In the above circumstances, while referring cases to the committee, the details shall be furnished in the prescribed proforma as instructed by the Govt in the circular 2nd cited with a brief note of the case and remarks of the ARU Head explaining the need of urgency to submit the case.

A copy of the circular is also attached.


Secretary (Admin)

To,

1. The Chief Engineer (HRM)
2. The Senior Law Officer
3. All Chief Engineers
4. Chief Engineer (IT) for publishing in the website.

Copy to,

TA to the Chairman & Managing Director/Dir (Gen-Civil)/Dir (Dist, Safety & SCM)/Dir (Gen-Ele, REES, SOURA, S&W)/Dir TSO & Planning)

PA to The Director (Fin & HRM)

The Company Secretary/FA/CIA/CVO

The CPO/PRO/LA&DEO

Stock file/Office copy



GOVERNMENT OF KERALA

No.Cdn.1/14/2024/GAD

General Administration (Co-ordination) Department,
Thiruvananthapuram,

Dated:20-03-2024

CIRCULAR

Sub: General Administration Department - General Election to HPCs
2024 - Model Code of Conduct - Screening Committee-
Guidelines - Regarding.

Ref: G.O(Rt)No.1272/2024/GAD Dated 16.03.2024.

The Model Code of Conduct (MCC) in connection with the General Election to HPCs 2024 already come into force from 16th March 2024 with a view to making available sufficient time to comprehend the same and to facilitate all officials concerned to give appropriate direction to the subordinate officers in dealing with MCC cases. The following instructions are issued to be complied with so as to avoid sending all files to the Office of the Chief Electoral officer, Kerala for referring it to the Election Commission of India during election period for MCC clearance.

i. Cases that may come under MCC should be examined at the level of Secretaries itself, on the basis of MCC guidelines and decided accordingly. Only those cases where an exemption from MCC norms/clarification in guidelines is needed or cases which do not come under the purview of the existing instructions /guidelines should only be placed before the Screening committee constituted as per G.O. cited above for referring to the Chief Electoral officer, Kerala for consideration. Such files should clearly indicate.

- a) Brief of the case
- b) How it contravenes MCC provisions and why exemption is needed
- c) Specific remarks of the Secretary Concerned. (need of urgency)

CE (HPC)
CE (IT)
CE SLO

ii. All Secretaries may give immediate direction to the HoDs, Head of PSUs, etc. coming under their administrative control that cases/files involving relaxation of MCC norms/ clarifications should be routed only through their respective administrative departments in the Secretariat and not to the Chief Electoral officer, Kerala directly. Secretaries should examine and take decision as per MCC guidelines.

iii. Secretaries concerned shall examine the file in accordance with the MCC Guidelines issued by the Chief Electoral officer, Kerala and may decide whether the proposal has to be submitted before Screening Committee Constituted for referring it to the Election Commission of India.

iv. Brief note (not exceeding one page in editable format) on proposals in the prescribed proforma appended to be placed before the Screening Committee should be sent well in advance to the Additional Chief Secretary (GAD) as per the instructions in the G.O cited, soft copy of the same should be sent to gadcdn@gmail.com, latest by Friday for placing in the next meeting on Monday.

v. Casual sending of files to Office of the Chief Electoral Officer will be viewed seriously and reported to the Election Commission of India.

vi. All officers concerned under your control may be sensitised about the above directions and the MCC guidelines. The guidelines are available in the website of the Chief Electoral Officer, Kerala.

DR VENU V I A S
CHIEF SECRETARY

To:

The Chief Election Commissioner, Election Commission of India,
Nirvachan Sadan, Ashoka Road, New Delhi
The Chief Electoral Officer, Thiruvananthapuram
All Additional Chief Secretaries/Principal Secretaries/
Secretaries / Spl. Secretaries
The Secretary to Governor, Thiruvananthapuram
The Secretary, Kerala Legislative Assembly, Thiruvananthapuram

The Advocate General, Eranakulam
 The Registrar, High Court of Kerala, Eranakulam
 The Secretary, Kerala Public Service Commission,
 Thiruvananthapuram
 All District Collectors
 All Heads of Departments.
 The Chief Executives of all Public Sector Undertakings.
 The Government owned Industrial Concerns } Through District
 Collectors
 All Government Commercial Undertakings } concerned
 All Departments in Government Secretariat including Law and
 Finance (They may be requested to give necessary directions to
 the offices under their administrative control)
 The Station Director, All India Radio, Thiruvananthapuram
 The Labour Commissioner, Thiruvananthapuram.
 The Registrar, Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur
 University
 The Registrar, Kerala Agriculture University, Mannuthi, Thrissur
 The Registrar, Sree Sankaracharya Sanskrit University, Kalady,
 Aluva
 The Registrar, Kerala University of Health and Allied Sciences,
 Thrissur
 The Registrar, Kerala Veterinary & Animal Sciences University
 The Registrar, Kerala University of Fisheries and Ocean Studies,
 Panangad, Kochi
 The Director, Information & Public Relations Department (for
 giving wide publicity through media and Govt. Website)
 Web & New Media (for publishing in Government Website)
 Stock File/Office copy

Forwarded / By order,

Signed by

Sreekumar T

Section Officer
 Date: 20-03-2024 11:53:19

Copy to:

The Private Secretary to Chief Minister
 The Private Secretaries to all Ministers

The Private Secretary to Leader of Opposition
The Private Secretary to Speaker
The Private Secretary to Deputy Speaker
The OSD to Chief Secretary
PA to Additional Chief Secretary, GAD
CA to Additional Secretary, GAD

Proforma

SI No	Dept & File No	Subject	Need of Urgency