



# **KERALA STATE ELECTRICITY BOARD LIMITED**

Reg.Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram-695 004, Kerala  
Website: [www.kseb.in](http://www.kseb.in). CIN: U40100KL2011SGC027424

**POWER ENGINEER'S TRAINING AND RESEARCH CENTRE (PETARC),**  
Moolamattom P.O., Idukki Dist., Pin - 685 589, Website: [petarc.kseb.in](http://petarc.kseb.in)

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No. PET – 108/2023-24/692

01<sup>st</sup> March 2024

## **NOTICE**

### **Training Programs for the month of March 2024 at PETARC** **–Inviting nominations of Trainees**

The following training programs are proposed to be conducted at PETARC, Moolamattom during the month of **March 2024**. The contents given in the topics are tentative only. Final contents will be issued on the first day of the training. Suggestions are invited from the nominees about topics to be included or excluded in the training program. Provision for the same is included in the Google Form for submitting the nomination. The valuable and relevant suggestions submitted by the majority in the Google form will be considered while finalizing the contents in the schedule.

<b>Sl No</b>	<b>Name of the Program</b>	<b>Training dates</b>	<b>Topics</b>	<b>Credit Points</b>
1	Retirement Planning (For all officers)	04.03.2024 to 06.03.2024	<ul style="list-style-type: none"><li>• Plan for Retirement</li><li>• Finance Management, Investment Plans</li><li>• Health Watch, Life Style Diseases</li><li>• Preparation of Pension, Grievance on Retirement &amp; Calculation</li></ul>	3
2	Long Term Statutory Training Program for in-service Sub Engineers and newly recruited Sub Engineers (Generation Module only) Phase 1 ( In-service & Newly recruited SEs)	11.03.2024 to 16.03.2024	Certification under regulations 7 and 8 of CEA (Measures relating to safety and Electric Supply), Regulations, 2023.	6
3	Orientation Training Program for the Assistant Engineers (Electrical) (All Newly promoted AEs (Ele))	18.03.2024 to 23.03.2024	<ul style="list-style-type: none"><li>• Overview of Indian Power Scenario, Role of Regulators and Delegation of powers</li><li>• General Awareness on various in house software Applications in KSEBL</li><li>• Role of Assistant Engineer in Administration and work. Electricity Act 2003 &amp; Disciplinary Proceedings</li><li>• Success in Leadership</li></ul>	3

4	Disciplinary Proceedings- Complete (All Officers)	25.03.2024 to 27.03.2024	<ul style="list-style-type: none"> <li>• Preparation of Site Mahasar</li> <li>• Preparation of Statement of Facts</li> <li>• Preliminary Investigation</li> <li>• Conduct of Inquiry</li> <li>• Speaking Order</li> <li>• Appeal, Revision and Review</li> <li>• Conducting Mock Inquiry among Trainees</li> </ul>	1
5	Course viva, Project presentation of Statutory Training Program for in- service Sub Engineers.  ( In-service & Newly recruited SEs	26.03.2024	<ul style="list-style-type: none"> <li>• Project Presentation, General viva voce for Sub Engineers who had completed Module-I on November 2023.</li> </ul>	6

**Sl. Nos. 1, 3 & 4 :- Officers who would like to attend these Training Programs, may forward their nominations and suggestions on topics through controlling officers so as to reach PETARC at the earliest.**  
(Google form link :- <https://forms.gle/GDjiWnGYEc429RxH6>) / (Email:- [petarckseb@gmail.com](mailto:petarckseb@gmail.com))

Please note that those who are selected from the nominations will be intimated in due course.

Sd/-  
DEPUTY CHIEF ENGINEER  
PETARC, Moolamattom

Copy Submitted to : The Chief Engineer (HRM), KSEBL, Thiruvananthapuram