



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram - 695 004, Kerala.

CIN: U40100KL2011SGC027424

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Abstract

Establishment – Delegation of powers of Ministerial Officers of KSEB Limited – Request to enhance the permanent imprest in respect of the Secretary (Administration) to Rs. 2.5 lakh – Approved – Orders issued.

Corporate Office (Administration)

B.O. (FTD) No. 623/2022 (Estt.II/4242/2021) Dated, Thiruvananthapuram 16.07.2022

- Read: 1. B.O. (DB) No. 751/2021 (Estt.II/4242/2021) dated 08.10.2021.
 2. Note No. PMC(1)/General/2022-23 dated 23.06.2022 from the ACA Section, O/o the Secretary (Administration).
 3. Note No. Estt.II/4242/2021 dated 30.06.2022 of the Secretary (Admn.) submitted to the Full Time Directors (Agenda 13/7/2022).

ORDER

The delegation of powers of Ministerial Officers was revised as per Board Order read as 1st above. As per Clause 7.3.17 of this order, the Secretary (Administration) was empowered to hold an imprest of Rs. 1.5 lakh and to arrange recoupment as and when required.

However, as per note read as 2nd above, it was informed that the petty expenses met by the O/o the Directors, other offices under the ARU of Secretary (Administration), fuel expenses under Vehicle Monitoring Cell etc. are being paid from this imprest. Consequent on the hike of fuel charges and other expenses, the amount of Rs. 1.5 lakh is hardly sufficient for 10 to 15 days. This necessitates 2 to 3 recoupments of imprest every month. Therefore it was requested to enhance the limit of permanent imprest in respect of the Secretary (Administration) from Rs. 1.5 lakh to Rs. 2.5 lakh. As ordered by the Chairman & Managing Director, the matter was placed before the Full Time Directors as per note read as 3rd above.

Having examined the matter in detail, the Full Time Directors, in its meeting held on 07.07.2022 resolved to enhance the permanent imprest in respect of the Secretary (Administration) from Rs. 1.5 lakh to Rs. 2.5 lakh. Further resolved to place the matter before the Board of Directors for ratification.

Orders are issued accordingly.

By Order of the Full Time Directors,

Sd/-

Lekha G,

Company Secretary in-charge

To

The Secretary (Administration).

Copy to:

1. The Company Secretary in-charge.
2. T.A to the Chairman & Managing Director / Directors – (Distribution & SCM), (Transmission & SO, P&S), (Generation–Electrical), (Generation–Civil), (REES, SOURA, Nilaavu Projects, S&W), P.A to the Director (Finance, IT&HRM).
3. Sr.CA to the Secretary (Administration).
4. Stock File.

Forwarded / By Order

P. Pradeep

Senior Superintendent

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