



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office : Vydyuthi Bhavanam, Pattom, Thiruvananthapuram – 695004

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Abstract

Consultancy Wing –Travelling Allowance Claims of officers and staff –Exemption from ceiling and authentication for sanction - Sanctioned – Orders issued.

Corporate Office (SBU-G/C)

B.O. (FTD)No. 147/2021/ CW/KIIFB/GNL

Thiruvananthapuram Dated: 19.02.2021

- Read :1. Note No.CE(HRM)/B23/TA/2020-21 dated 08-02-2021 & even number dated 25-04-2020 of Chief Engineer(HRM).
2. Office Proceedings No. CW/Gen./TA/2019-20/363 dated 06-02-2020 of Chief Engineer(Civil-Construction) South
3. Note No.B23/HRM/TA/Consultancy Wing/2019-20 dated 10-12-2019 of the Deputy Chief Engineer(HRM)II.
4. B.O.(FTD) No.1296/2014(PS1/1303/2008) dated 03-05-2014.
5. B.O.(CMD) No.1916/2014(IT/CU/Estt./2014-15) dated 11-07-2014.
6. Note No: CW/EB/TA/2020-21 dated 16.02.2021 of Chief Engineer(Civil-Construction) South
7. Note No: CW/KIIFB/GNL/2021 dated 16.02.21 of Director (Distribution, IT & HRM) (Agenda 62/02/2021)

ORDER

The Consultancy Wing has been formulated for scaling up the consultancy work offered by KSEBL. The Government of Kerala has also declared KSEBL as a SPV for implementing infrastructure projects of Health & Family Welfare Department with KIIFB funding. Now KSEBL is the SPV for 10 Hospital projects of H&FWD, which includes two in Kannur District, one at Chithirapuram, one at Mallappally, five in Kollam District and one in Thiruvananthapuram District. As such the jurisdiction of Consultancy Wing is all over Kerala. As the case is, the officers and staff of Consultancy Wing have to travel all over Kerala not only in connection with the execution of these projects, but also for planning various projects in its inception stage, feasibility studies of different projects, meetings etc. Hence, there are practical difficulties for the issuance of sanction orders for each and every journey performed by the

officers of this office in connection with the assignments given to them from time to time.

It has been reported by Chief Engineer(Civil- Construction) South as per note read as 6th above that the Travelling Allowance claims of the officers and staff of Consultancy Wing when forwarded to the Bill Section, the Deputy Chief engineer (HRM) II informed vide note read as 3rd above, that a sanction order of the Head of the Office/Controlling Officer for the journey is needed for the drawal of TA claims. In the Proceedings read as 2nd above detailing the activities of the Consultancy Wing and according sanction to consider the progress report of the journeys performed by the officers and staff of Consultancy Wing, counter signed by their superior officers, as the authentic document for the sanctioned journey, good enough for sanctioning journey bills. On forwarding the journey bills again, along with the above proceedings, it has been reported that the Chief Engineer(HRM), vide notes read as 1st above, informed that the Secretary (Administration) had clarified that sanction order from the competent authority is mandatory for official tours and also informed that the as per KSR - Part III Section 19, the time limit for claiming TA bills is 2 years. It is also reported that the officers and staff of the Consultancy wing has submitted progress reports as early as 4/2019, which have been kept pending till date.

The Director (Distribution, IT & HRM) as per note read as 7th above has suggested that if the progress report of the journeys countersigned by their superior officers are deemed to be taken as sanctioned journeys, the cumbersome process of issuing sanction orders for each and every journey can be avoided. Since the officers and staff of Consultancy Wing have to travel all over Kerala frequently in connection with their work, the TA claims of Consultancy Wing have also to be exempted from the ceiling. It is also reported that the Consultancy Wing is earning Centage Charges, a part of which is intended to cover the travel expenses also.

The matter was placed before the Full Time Directors for a decision.

Having examined the matter in detail, the Full Time Directors in the meeting held on 17.02.2021 :

1. Resolved to exempt Consultancy Wing from the ceiling for TA claims, as the officers and staff of Consultancy Wing have the jurisdiction to travel all over Kerala frequently in connection with their official duties.

2. Further resolved to direct the Chief Engineer (HRM) to sanction all journey bills, including the long pending bills of the staff and officers of Consultancy Wing, based on the progress report countersigned by the controlling officers, which is to be considered as the authentic document for all sanctioned journeys, without any further authentication required in this regard .

Orders are issued accordingly.

BY ORDER OF THE FULL TIME DIRECTORS,

(Sd/-)

LEKHA G.

COMPANY SECRETARY IN CHARGE

To

The Chief Engineer (Civil-Construction) South
The Chief Engineer (HRM)

Copy to:

The Deputy Chief Engineer (IT)/ The RCAO/The RAO.
The TA to CMD/ Director (GE & SCM)/ Director(T & SO)/ Director (D,IT &HRM),
Director(Plg&Safety), PA to Director (F) / Secretary (Admn.)
The Fair Copy Superintendent / Library / Stock File.

Forwarded / By Order



Asst. Engineer (Civil)