



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram-695 004, Kerala

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Abstract

Training Programmes for C & D employees for Power Utilities under RECIPMT, Hyderabad under REC Banner - Training sponsored by RECIPMT, Hyderabad - Orders issued.

Corporate Office (Human Resource Development Cell)

B.O (FTD) No.126 /2021 (No.HRD.7/REC/REC Banner/325) dated, Tvpm;
10.02. 2021

- Read: : 1. Brochure
2. Terms and Conditions for conducting REC Sponsored Training.
3. Note No: HRD/REC Banner/ Training/320 dated 29.01.2021 of the Chief Engineer (HRM) addressed to the CMD, KSEBL through the Director (D,IT&HRM)
4. Note No: HRD/REC Banner/ Training/325 dated 01.02.2021 of the Chief Engineer (HRM) submitted through the Full Time Directors, KSEBL (Agenda 23/2/21)

Order

RECIPMT is the nodal agency for conducting the national training programmes funded by the Government of India. For the year 2020-2021, RECIPMT has initially allocated fund to train 2000 C & D employees and has allocated fund to train 250 additional C & D employees. Now RECIPMT has offered a new training programme for C& D employees under REC Banner with a slightly different terms and conditions. Since the Regional Power Training Institutes are under full swing , conducting these training at RPTI's is offering some difficulties.

The terms and conditions for conducting training for C & D employees under RECIPMT Banner is as listed below.

1. RECIPMT will organize the program at the venue/ training hall provided by KSEBL.
2. Faculty fee per One and half hour session is Rs.1500/- and travel allowance of Rs.700/- will be given on production of actual taxi receipt /self declared receipt.
3. The course kit shall be provided. It shall consists of a bag, course material scribbling pad pen etc. A pen drive consisting of soft copy of the course material is to be given for

Varient No.III-

Energy Metering & Billing for 3 days,

Varient IV-

Finance Management, Store Accounting & Office Administration for 3 days, and

Varient VI-

Up gradation of IT Skills for 3 days.

Tool Kit consisting of screw driver tester pliers set shall be provided for

Varient I-

Lineman training for 4 days and

Varient II- Energy Metering & Billing for Technical for 2 days and

Varient V -

Safety Program for 2 days.

Maximum approved expenses to the above will be provided by RECIPMT with the limit of Rs.1000/- per participant (subject to actual) inclusive of GST.

4. Lunch, Two time tea with snacks is to be arranged for the actual number of participants plus 5 (25 plus 5). The cost will be borne by RECIPMT and should be within Rs.270/ per participant.

5. Other expenses for printing of certificates, photography, Xerox work related to conduction of programme (printing of forms & formats) including scribbling pad , pen and sanitization related expense will be reimbursed at a rate of Rs.200/- per person per programme subject to actual production of the bill.
6. Soft copy of the presentations will be shared through internet link to all the participants.
7. All Invoices should be GST Invoice in name of RECIPMT, Hyderabad and shall be countersigned by the Utility Official/ Coordinator deputed by the Utility/ A certification by the programe coordinator shall be submitted for settlement.
8. KSEBL has to depute a Coordinator/Officer for the programme who will be the single contact point for smooth conduct of the programme. The details of the coordinator shall be shared with RECIPMT.
9. KSEBL shall arrange 25 participants for each batch.
10. KSEBL has to arrange venue with all teaching aids such as Computer system with Projector, Audio Visual equipment, slide changer, public address system etc. No financial assistance will be given by RECIPMT in this regard.

RPTY's at Thiruvananthapuram, Pallom, Thrissur and Kozhikode have fully scheduled their training for GOI funded National Training Programmes till March 2021. The Chief Engineer (HRM) has suggested to entrust the Dy. Chief Engineer , Electrical Circles, Thiruvananthapuram, Kottayam, Thrissur, Kozhikode , Kannur and Tirur to conduct the training for the C & D employees for different varients as mentioned above.

All the Executive Engineers of Electrical Divisions and Transmission Division shall provide list of participants under these Varients to the respective RPTI's and the list of participants shall be forwarded to the HRD Cell, O/o the Chief Engineer (HRM) for submitting before the RECIPMT prior to the training. The Executive Engineer, RPTY's shall ensure that the participants who have attended the training earlier shall not attend these trainings under REC Banner. But RECIPMT has mentioned that new recruits in categories like Sub Engineer who have joined KSEBL and who are working under transmission and generation wing can attend the safety programme if they have not attended REC training earlier.

The Executive Engineer of RPTI's shall be the coordinator for conducting the trainings and shall coordinate with the Dy. Chief Engineer, Electrical Circle for the smooth conduct of the training. The tool kit and other items for conduct of training like scribbling pad pen etc will be arranged by the Executive Engineer , RPTI. The lunch tea and snacks shall be arranged by the office of the Dy. Chief Engineer, Electrical Circle. All Invoices shall be GST Invoice and shall be in the name of RECIPMT, Hyderabad with GST Number of RECIPMT mentioned in it and the Executive Engineer, RPTI shall ensure the same.

The Chief Engineer (HRM) through the Director(Distribution, IT & HRM) as per note read as 4th above has brought the matter before the Full Time Directors. Having discussed the matter in detail, the Full Time Directors in its meeting held on 04.02.2021, hereby resolved to accord sanction for the following:

1. To conduct training programmes for C &D employees for Power Utilities under RECIPMT, Hyderabad Banner sponsored by RECIPMT, Hyderabad as per the Terms and Conditions of RECIPMT
2. To issue work assignment letter to the training facilitators, RECIPMT, Hyderabad.
3. To initially meet the expenses to the extent for conducting the training from the IDP fund of Rs.600 lakhs earmarked for the year 2020-2021 and later get reimbursed by the RECIPMT.
4. To direct the Executive Engineers, Electrical Division to forward the list of participant under different categories to the Executive Engineer, RPTY's on or before 10th February 2021.

5. To direct the Executive Engineer, RPTI's to forward the list of participants to the Executive Engineer, HRD Cell after vetting and to forward the list to RECIPMT. Maximum number of participants shall be 25 per batch.
6. To authorize the Dy. Chief Engineer, Electrical Circle, Thiruvananthapuram, Kottayam, Thrissur, Kozhikode, Kannur and Tirur to conduct the trainings as per the convenient dates of RPTI, completing all formalities and authorized to make suitable changes for successful completion of programmes.
7. To entrust the Executive Engineers, RPTI, Thiruvananthapuram, Pallom, Thrissur and Kozhikode to act as coordinators in conducting the trainings under REC Banner as per the terms and conditions prescribed by RECIPMT, Hyderabad as per Annexure I appended herewith.

Orders are issued accordingly

By order of the Full Time Directors

Sd/-
Lekha. G
Company Secretary (I/c)

To

The Chief Engineer (HRM)
The Dy. Chief Engineer, Electrical Circle, Thiruvananthapuram/Kottayam/
Thrissur/ Kozhikode/Kannur/ Tirur
The Dy. Chief Engineer, Electrical Circle, Thiruvananthapuram/ Kottayam/
Thrissur/ Kozhikode
The Dy. Chief Engineer, PETARC
The Executive Engineer, RPTI, Chackai, Pallom/ Thrissur/ Kozhikode
The Executive Engineer, Transmission Division/ Electrical Division-(shall provide
list of participants under these Varients to the respective RPTI's)

Forwarded/By Order



Assistant Executive Engineer-HRD Cell