



# KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004

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## Abstract

Shifting of Utilities - Development of online platform – Sanctioned – Orders issued

### CORPORATE OFFICE (SBU-D)

B.O.(FTD) No.551/2020 (D(D&IT)/D/AEC/Utility Shifting/413/2020) Dated, Thiruvananthapuram, 03/09/2020

- Read: 1. Government letter No. WS-C3/1/2019-WRD dated 11/08/2020 of the Additional Chief Secretary, Water Resources Department
2. B.O.(FTD) No.518/2020 (D(D&IT)/D/AEC/Utility Shifting/413/2020) dated 17/08/2020
3. Letter No. D(D&IT)/D/AEC/Utility Shifting/413/2020 dated 20/08/2020 of the Director (Distribution, IT & HRM) addressed to the Principal Secretary, Power Department
4. Note No. D(D&IT)/D/AEC/Utility Shifting/413/2020 dated 25/08/2020 of the Director (Distribution, IT & HRM) to the Full Time Directors (Agenda Item No. 68/8/20)

## ORDER

As per B.O. read as 2<sup>nd</sup> above, the Standard Operating Procedure (SOP) for shifting of assets of the utility for facilitating roads works along with the guidelines for preparing estimates (shifting of the assets of the utility for facilitating road works) attached as Annexure I was approved for forwarding to the Government for approval. The details were taken up with the Government as per letter read as 3<sup>rd</sup> above for necessary approval.

In the meeting held on 14/08/2020 with the Additional Chief Secretary (Water Resources Department) to discuss the issues pertaining to the shifting of utilities, KSEB Ltd was requested to make an online system for shifting of utilities similar to the online system in PWD for according road cutting/Right of Way permission. Further, standard estimates for shifting of utilities for various types of installations are to be prepared for the smooth execution of the works.

The matter was placed before the Full Time Directors as per note read as 4<sup>th</sup> above.

Having considered the matter in detail, the Full Time Directors in the meeting held on 26/08/2020 resolved to accord sanction for the following:

1. To entrust the IT Wing to develop an online platform for processing the cases of shifting of utilities.
2. To entrust the Committee formed for preparing Standard Operating Procedure with preparing standard estimates for shifting of utilities for various types of installations as required, by forming suitable Sub Committees for preparation of standard estimates under intimation to the Office of the Director (Distribution, IT & HRM).

Orders are issued accordingly.

By Order of Full Time Directors,  
Sd/-  
Lekha G.  
Company Secretary (In charge)

To

The Chief Engineer (IT&CR)  
Sri. James M. David, Chief Engineer (DC), Ernakulam, Chairman of the Committee  
formed for preparation of Standard Operating Procedure

Copy to:

The Financial Adviser/The Chief Internal Auditor  
The RCAO/The RAO/The LLO  
The TA to Chairman & Managing Director  
The TA to Director (Distribution, IT & HRM / Transmission & System Operation /  
Generation-Electrical & SCM / Generation-Civil / Planning & Safety)  
The PA to Director (Finance)/ CA to Secretary (Administration)/Company Secretary  
The Fair Copy Superintendent/Library/Stock File

Forwarded/By Order



Assistant Engineer