

KERALA STATE ELECTRICITY BOARD

ABSTRACT

Delegation of powers of Officers of KSEBoard- Revised – Sanctioned- Orders issued.

Corporate Office (Planning wing)

B.O (FM) No. 2355 /2008 (CP/R&P/Plg/GI/2008-09) dtd Thiruvananthapuram, 24.9.08

- Read : 1. Note No. CP/R&P/Plg/GI/2008-09 dated 11.8.08 of Chief Engineer, Corporate Planning.
2. Remarks of Financial Adviser No.TenderII/216/08-09 dated 7.8.08

ORDER

The delegation of powers of officers in KSEBoard were revised in 1997. A Committee was constituted for revising the delegation of powers of Engineers of KSEBoard in view of the unprecedented volume of work in connection with the implementation of Annual Plans.

The Committee opined that a multifold revision would be necessary even to offset the inflation level. Also it would have to be retuned to match the new decentralization policies now adopted in the functioning of the Board. The proposal for revising the delegation of powers of Officers of KSEBoard submitted by the Committee constituted for the purpose was placed before the Full Time Members with the remarks of Financial Adviser vide paper read as (1) above.

Having examined the proposal in detail, Board hereby accords sanction to revise the delegation of powers of officers of KSEBoard as per the schedule attached to this order.

By order of the Board,
Sd/
M.Subair,
Secretary

Copy to

1. All Chief Engineers
2. The Financial Advisor
3. The Director (MIS)
4. The Chief Internal Auditor

4. TA to Chairman/ Member (Transmission)/Member (Distribution)/ Member (Generation)
5. PA to Member (Finance)/ CA to Secretary
6. Fair Copy Superintendent/Library/Stock file

Forwarded/By order

Assistant Engineer

Revised delegation of powers of Executive Officers - Financial Powers

ADMINISTRATIVE SANCTION FOR ORIGINAL WORK OF CAPITAL EXPENDITURE

Para	Existing		Revised	Remarks
2.1	Chief Engineer	Rs. 50 Lakhs	Rs. 1 crores	
	Deputy Chief Engineer	Rs. 25 Lakhs	Rs. 50 Lakhs	
	Ex. Engineer	Rs. 10 Lakhs	Rs. 25 Lakhs	
	Asst. Ex. Engineer	Rs. 1 Lakh	Rs. 5 Lakhs	
	Asst. Engineer	Nil	Rs. 10,000	

Note : No separate administrative sanction is required for items covered under sanctioned project estimate

2.2 TECHNICAL SANCTION*

Chief Engineer	Rs. No limit	No limit
Deputy Chief Engineer	Rs. 50 lakhs	Rs. 1 crore
Ex. Engineer	Rs. 25 lakhs	Rs. 50 Lakhs
Asst. Ex. Engineer	Rs. 10 lakhs	Rs. 25 Lakhs
Asst. Engineer	Rs. 1 Lakh	Rs. 5 Lakhs

* An Officer can sanction working estimate for all the works for which he has powers to issue technical sanction.

2.3 TO INVITE TENDERS FOR WORK

Chief Engineer	No limit	No limit
Dy. Chief Engineer	50 lakhs	Rs. 1 crore
Ex. Engineer	25 lakhs	Rs. 50 Lakhs
Asst. Ex. Engineer	10 lakhs	Rs. 25 Lakhs
Asst. Engineer	1 lakhs	Rs. 5 Lakhs

2.4 ACCEPTANCE OF TENDERS - EXCESS OVER ESTIMATE

To accept tender for works as per the original estimate and excess over estimate as mentioned below subject to the condition that the concerned official should obtain the remarks of the DA/AFO/FO/Officer in charge of Finance

2.4.1 Chief Engineer

- | | |
|---|---|
| 1 Overall excess 50% for estimates above Rs. 15 lakhs and upto Rs. 75 lakhs | 1. Overall excess 50% for estimates above Rs.30 lakhs and upto Rs. 1.5 crores |
| 2 Overall excess 60% for estimate, upto Rs. 15 lakhs | 2. Overall excess 60% for estimate, upto Rs. 30 lakhs |

2.4.2 Deputy Chief Engineer

- | | |
|--|--|
| 1 Overall excess 40% for estimate above Rs. 10 lakhs and upto Rs. 50 lakhs | 1. Overall excess 40% for estimate above Rs. 20 lakhs and upto Rs.1 crores |
| 2 Overall excess 50% for estimates upto Rs. 10 lakhs | 2. Overall excess 50% for estimates upto Rs.20 lakhs |

2.4.3 Executive Engineer

- 1 Overall excess 20% for estimates, above Rs. 5 lakhs and upto Rs. 20 lakhs
- 2 Overall excess 35% for estimates upto Rs. 5 lakhs

- 1. Overall excess 20% for estimates, above Rs.10 lakhs and upto Rs. 40 lakhs
- 2. Overall excess 35% for estimates upto Rs.10 lakhs

2.4.4

Asst. Exe. Engineer

Overall excess 20% for estimates upto Rs. 4 lakhs

Overall excess 20% for estimates upto Rs. 10 lakhs

2.4.5

Asst. Engineer

Overall excess 10% for estimates upto Rs. 25,000/-

Overall excess 10% for estimates upto Rs. 50,000/-

2.5

EXCESS QUANTITIES/EXTRA ITEMS

2.5.1

Chief Engineer

Upto 25% of the originally agreed PAC subject to a maximum limit of Rs.20 lakhs

Upto 25% of the originally agreed PAC subject to a maximum limit of Rs. 50 lakhs

2.5.2

Deputy Chief Engineer

Upto 25 % of the originally agreed PAC subject to a maximum limit of Rs.7.5 lakhs

Upto 25 % of the originally agreed PAC subject to a maximum limit of Rs. 15 lakhs

2.5.3

Executive Engineer

Upto 25% of the originally agreed PAC

Upto 25% of the originally agreed PAC

subject to a maximum limit of Rs. 2.5 lakhs

subject to a maximum limit of Rs. 5 lakhs

2.5.4

Asst. Ex.Engineer

Upto 25% of the originally agreed PAC
subject to a maximum limit Rs.25,000/-

Upto 25% of the originally agreed PAC
subject to a maximum limit Rs.50,000/-

2.5.5

Asst. Engineer

Upto 10% of the originally agreed PAC
subject to a maximum limit of Rs. 2500/-

Upto 10% of the originally agreed PAC
subject to a maximum limit of Rs. 5000/-

2.6

REVISED ESTIMATE

To sanction revised estimates as mentioned below

Note: Revised estimate amount shall be prepared based on revised quantities with original estimate rate

2.6.1

Chief Engineer

50% over the original estimate

50% over the original estimate

No Change

2.6.2

Deputy Chief Engineer

40% over the original estimate limited to
Rs.25 lakhs

40% over the original estimate limited to
Rs.50 lakhs

2.6.3

Ex. Engineer

30% over the original estimate limited
Rs. 10 lakhs

30% over the original estimate limited
Rs. 25 lakhs

2.6.4

Asst. Ex. Engineer

15% over the original estimate limited
Rs. 1 lakh

15% over the original estimate limited
Rs. 5 lakhs

2.6.(a)

Completion Reports

To Sanction completion reports as mentioned below

Note: completion report should be prepared based on actual quantities and agreed rate

2.6.(a) 1.	Chief Engineer 50% over the original estimate limited to Rs. 50 lakhs	50% over the original estimate limited to Rs. 1 crore
2.6.(a) 2.	Deputy Chief Engineer 70% over the original estimate limited to Rs. 25 lakhs	Deputy Chief Engineer 70% over the original estimate limited to Rs. 50 Lakhs
2.6. (a) 3	Exe. Engineer 60% over the original estimate limited to Rs. 10 lakhs	Exe. Engineer 60% over the original estimate limited to Rs. 25 lakhs
2.6.(a) 4	Asst. Ex. Engineer 30% over the original estimate limited to Rs. 1 lakhs	Asst. Ex. Engineer 30% over the original estimate limited to Rs. 5 lakhs
2.6 (b)	DEPOSIT WORKS	
2.6 (b) 1	CHIEF ENGINEER To accept estimates costing upto Rs. 5 lakhs/- sanctioned by the Railway/ Telecommunication Departments for the protective works necessitated to safeguard the Railway/Telecommunication lines from the influence of EHT lines and remit	To accept estimates costing upto Rs.10 lakhs/- sanctioned by the Railway/ Telecommunication Departments for the protective works necessitated to safeguard the Railway/Telecommunication lines from the influence of EHT/HT lines and remit

the cost thereof charging to the respective EHT works subject to budget provision

the cost thereof charging to the respective EHT/HT works subject to budget provision

2.6 (b) 2

DEPUTY CHIEF ENGINEER

Nil

To accept estimates costing upto Rs.5 lakhs/- sanctioned by the Railway/ Telecommunication Departments for the protective works necessitated to safeguard the Railway/Telecommunication lines from the influence of EHT/HT lines and remit the cost thereof charging to the respective EHT/HT works subject to budget provision

2.6.(c)

LABOUR CONTRACT ON LIMITED QUOTATION

2.6.(C) 1.

Asst. Ex. Engineer

To arrange labour contracts on limited quotation and issue work orders to the extent of Rs. 10,000/- in each case

To arrange labour contracts on limited quotation and issue work orders to the extent of Rs. 25,000/- in each case

2.6.(c) 2.

Asst. Engineer

To arrange labour contracts on limited quotation and issue work orders to the extent of Rs. 5,000/- in each case

To arrange labour contracts on limited quotation and issue work orders to the extent of Rs. 10,000/- in each case

Note:

Labour contracts costing upto Rs. 5000/- in each case are exempted from agreement in stamp paper. But in all

Labour contracts costing upto Rs. 5000/- in each case are exempted from agreement in stamp paper. But in all

cases the quotation applicable shall contain necessary clause to ensure for the safe custody of the Board's materials issued to the contractor. Further the safety of the workman engaged by the contractor is at his risk and cost and the KSEB will not be responsible for any loss or damage on this account and no compensation will be paid by the Board on this account.

cases the quotation applicable shall contain necessary clause to ensure for the safe custody of the Board's materials issued to the contractor. Further the safety of the workman engaged by the contractor is at his risk and cost and the KSEB will not be responsible for any loss or damage on this account and no compensation will be paid by the Board on this account.

2.7

TENDERS FOR PURCHASE

2.7.1. Chief Engineer

1 To invite tenders for all items without limit and to accept tenders for purchase of stock/store articles or other materials upto Rs. 50 lakhs at a time subject to store Purchase Rules and Budget provision and comments from FA&CAO for purchase above Rs. 15 Lakhs.

2 To purchase all stock articles on DGS&D State/board/Running contract rates subject to Budget Provision

Note: 1. Chief Engineer (Civil) shall purchase Iron & Steel from SAIL/TISCO ISCO/VSP for Project works and to procure

Chief Engineer

To invite tenders for all items without limit and to accept tenders for purchase of stock/store articles or other materials upto Rs.75 lakhs at a time subject to store Purchase Rules and Budget provision and comments from FA&CAO for purchase above Rs.25 Lakhs.

To purchase all stock articles on DGS&D State/board/Running contract rates subject to Budget Provision

Chief Engineer (Civil) shall purchase Iron & Steel from SAIL/TISCO ISCO/VSP for Project works and to procure

bitumen and explosives without limit subject to budget provision.

2 In respect of Centrally procured items for transmission & Distribution works, the Chief Engineer (Technical Contract and Materials) will exercise the above powers

bitumen and explosives without limit subject to budget provision.

In respect of Centrally procured items for transmission & Distribution works, the Chief Engineer (Technical Contract and Materials) will exercise the above powers

2.7.2 Deputy Chief Engineer

To accept tenders for purchase of stock/ store articles or other materials upto Rs. 2 lakhs at a time subject to store purchase rules and budget provision limited to Rs. 12 lakhs per year.

To accept tenders for purchase of stock/ store articles or other materials upto Rs. 3 lakhs at a time subject to store purchase rules and budget provision limited to Rs.50 lakhs per year.

- Note a. The annual limit of Rs.12 lakhs fixed will not be applicable for purchase of spares and materials required for capital works as well as replacement of installation or sub stations and generating stations. In those cases the Deputy Chief Engineer shall make the purchase directly charged to the estimate which are sanctioned by competent authority and there is Budget Provision
- b. To purchase all materials on DGS & D/ State/Board/Running contract rates subject to Budget Provision

- The annual limit of Rs.50 lakhs fixed will not be applicable for purchase of spares and materials required for capital works as well as replacement of installation or sub stations and generating stations. In those cases the Deputy Chief Engineer shall make the purchase directly charged to the estimate which are sanctioned by competent authority and there is Budget Provision
- To purchase all materials on DGS & D/ State/Board/Running contract rates subject to Budget Provision

2.7.3 Executive Engineer

1 To accept tenders for purchase of stock/ store articles or other materials upto Rs. 1 lakhs at a time subject to store purchase rules and Budget Provision, limited to Rs. 5 lakhs per year

To accept tenders for purchase of stock/ store articles or other materials upto Rs. 2 lakhs at a time subject to store purchase rules and Budget Provision, limited to Rs.10 lakhs per year

2 To purchase all materials on DGS & D/ state/board/Running contract rates subject to Budget Provisions

To purchase all materials on DGS & D/ state/board/Running contract rates subject to Budget Provisions

2.7.4. **Assistant Executive Engineer**

To accept tenders for purchase of stock/ Store articles or other materials upto Rs. 10,000/- at a time subject to store Purchase Rules and Budget Provision, limited to Rs. 50,000/- per year

To accept tenders for purchase of stock/ Store articles or other materials upto Rs. 15,000/- at a time subject to store Purchase Rules and Budget Provision, limited to Rs.75,000/- per year

2.7.5 **Assistant Engineer**

Assistant Engineer

To accept tenders for purchase of stock/ Store articles or other materials upto Rs. 5,000/- in each case subject to Store Purchase Rules and Budget provision, limited to Rs. 15,000/- per year

To accept tenders for purchase of stock/ Store articles or other materials upto Rs.7500/- in each case subject to Store Purchase Rules and Budget provision, limited to Rs.22500/- per year

2.8 **WAIVER OF TENDER CALLS (WORKS & PURCHASE ON QUOTATION)**

2.8.1	Chief Engineer To sanction waiver of tender calls upto and including Rs. 2 lakhs for reasons to be recorded	To sanction waiver of tender calls upto and including Rs. 5 lakhs for reasons to be recorded	
2.8.2	Deputy Chief Engineer To sanction waiver of tender calls upto and including Rs. 1 lakhs for reasons to be recorded	To sanction waiver of tender calls upto and including Rs. 3 lakhs for reasons to be recorded	
2.8.3	Executive Engineer To sanction waiver of tender calls upto and including Rs.25,000/- for reasons to be recorded	To sanction waiver of tender calls upto and including Rs.50,000/- for reasons to be recorded	
2.8.4.	Assistant Executive Engineer To sanction waiver of tender calls upto and including Rs. 5,000/-for reasons to be recorded	To sanction waiver of tender calls upto and including Rs. 10,000/-for reasons to be recorded	
2.9	PURCHASE WITHOUT QUOTATIONS		
2.9.1	Chief Engineer To sanction purchase without quotation upto Rs. 10,000/- at a time subject to annual limit of Rs. 1,00,000/-	To sanction purchase without quotation upto Rs. 10,000/- at a time subject to annual limit of Rs. 1,00,000/-	<i>No Change</i>
2.9.2	Deputy Chief Engineer	Deputy Chief Engineer	<i>No Change</i>

To sanction purchase without quotation upto Rs. 5,000/- at a time subject to annual limit of Rs. 50,000/-

To sanction purchase without quotation upto Rs. 5,000/- at a time subject to annual limit of Rs. 50,000/-

2.9.3

Executive Engineer

To sanction purchase without quotation upto Rs. 1,000/- at a time subject to annual limit of Rs. 10,000/-

Executive Engineer

To sanction purchase without quotation upto Rs.2000/- at a time subject to annual limit of Rs. 10,000/-

2.9.4.

Asst. Executive Engineer

To sanction purchase without quotation upto Rs. 500/- at a time subject to annual limit of Rs. 3,000/-

Asst. Executive Engineer

To sanction purchase without quotation upto Rs. 1000/- at a time subject to annual limit of Rs. 3,000/-

2.9.5

Assistant Engineer

To make purchase after personal enquiries at the lowest offered rates upto Rs. 250/- at a time subject to annual limit of Rs. Rs.1,500/-

Assistant Engineer

To make purchase after personal enquiries at the lowest offered rates upto Rs. 500/- at a time subject to annual limit of Rs. Rs.1,500/-

2.10.

SANCTION & PURCHASE OF TOOLS & PLANT FURNITURE AND OFFICE EQUIPMENTS

2.10.1

CHIEF ENGINEER

To sanction purchase of Tools & Plant charged to works and furniture including office equipments upto Rs. 5 lakhs at a

To sanction purchase of Tools & Plant charged to works and furniture including office equipments upto Rs. 10 lakhs at a

time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions that the items and quantities are in accordance with the prescribed norms, if any

time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions that the items and quantities are in accordance with the prescribed norms, if any

Note For Purchase of furniture for new offices this limit will not apply

For Purchase of furniture for new offices this limit will not apply

2.10.2 **DEPUTY CHIEF ENGINEER**
To sanction purchase of Tools & Plant charged to works subject to norms upto Rs. 2 lakhs at a time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions the the items and quantities are in accordance with the prescribed norms, if any

DEPUTY CHIEF ENGINEER
To sanction purchase of Tools & Plant charged to works subject to norms upto Rs. 2 lakhs at a time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions the the items and quantities are in accordance with the prescribed norms, if any

No Change

2.10.3 **EXECUTIVE ENGINEER**
To sanction purchase of Tools & Plant charged to works subject to norms upto Rs.50000/- at a time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions that the items and quantities are in

EXECUTIVE ENGINEER
To sanction purchase of Tools & Plant charged to works subject to norms upto Rs.50000/-at a time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions that the items and quantities are in

No Change

2.10.4	accordance with the prescribed norms, if any ASSISTANT EXECUTIVE ENGINEER To sanction purchase of Tools & Plant charged to works subject to norms upto Rs.10,000/- at a time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions the items and quantities are in accordance with the prescribed norms, if any	accordance with the prescribed norms, if any ASSISTANT EXECUTIVE ENGINEER To sanction purchase of Tools & Plant charged to works subject to norms upto Rs.10,000/- at a time subject to Budget provision or where the items are included in the sanctioned estimate and subject to the conditions the items and quantities are in accordance with the prescribed norms, if any	<i>No Change</i>
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2.11 REPAIRS OF VEHICLES

2.11.1	CHIEF ENGINEER To sanction all kinds of repairs to vehicles	To sanction all kinds of repairs to vehicles	
2.11.2	DEPUTY CHIEF ENGINEER To sanction repairs to vehicles upto Rs. 25,000/- at a time subject to Rules and Budget provision	To sanction repairs to vehicles upto Rs. 37,500/- at a time subject to Rules and Budget provision	<i>50% increase</i>
2.11.3	EXECUTIVE ENGINEER To sanction repairs to vehicles upto Rs. 20,000/- at a time subject to Rules and Budget provision	To sanction repairs to vehicles upto Rs.30000/- at a time subject to Rules and Budget provision	<i>50% increase</i>
2.11.4	ASSISTANT EXECUTIVE ENGINEER To sanction repairs to vehicles upto Rs. 2,000/- at a time subject to Rules	To sanction repairs to vehicles upto Rs. 3,000/- at a time subject to Rules	<i>50% increase</i>

and Budget provision

and Budget provision

2.12 RE-APPROPRIATION

2.12.1 CHIEF ENGINEER

To sanction re-appropriation of funds within the same service and account heads for which he is the controlling officer

To sanction re-appropriation of funds within the same service and account heads for which he is the controlling officer

No change

2.12.2 DEPUTY CHIEF ENGINEER

To distribute budget grant for TA and contingencies to his office and subordinate Offices within the grant allotted to the respective Circles

To distribute budget grant for TA and contingencies to his office and subordinate Offices within the grant allotted to the respective Circles

No change

2.13 OPERATION, REPAIR & MAINTENANCE EXPENSES (SUBJECT TO BUDGET PROVISION)

2.13.1 CHIEF ENGINEER

a To sanction, repair & maintenance works of all equipments such as Generator, Transformer, Switch gear, transmission, Distribution and Communication line etc

To sanction, repair & maintenance works of all equipments such as Generator, Transformer, Switch gear, transmission, Distribution and Communication line etc

b To sanction, repair and maintenance of buildings Tools and plant, Furniture and office equipments

To sanction, repair and maintenance of buildings Tools and plant, Furniture and office equipments

To sanction payment up to Rs 100,000/- at a time to manufacturer's service Engineers/ Technicians for maintenance and repairs of

Newly added

switchyards and control rooms equipment towards service charges.

2.13.2 **DEPUTY CHIEF ENGINEER**

a To sanction all repair & maintenance works up to and including Rs.3 Lakhs.

To sanction all repair & maintenance works up to and including Rs.5 Lakhs.

b To sanction repairs to Tools & Plant other than vehicles up to Rs. 10,000/-

To sanction repairs to Tools & Plant other than vehicles up to Rs. 25,000/-

c To sanction payment up to Rs 25,000/- at a time to manufacturer's service Engineers/ Technicians for maintenance and repairs of switchyards and control rooms equipment towards service charges.

To sanction payment up to Rs 50,000/- at a time to manufacturer's service Engineers/ Technicians for maintenance and repairs of switchyards and control rooms equipment towards service charges.

2.13.3 **EXECUTIVE ENGINEER**

1 To sanction all repair & maintenance works including that of building up to Rs 1.5 Lakhs.

To sanction all repair & maintenance works including that of building up to Rs 3 Lakhs.

2 To sanction Tools&plant other than vehicles up to Rs.5,000/-

To sanction Tools&plant other than vehicles up to Rs.10,000/-

2.13.4 **ASSISTANT EXECUTIVE ENGINEER**

1 To sanction repairs & maintenance works upto Rs. 15,000/-

To sanction repairs & maintenance works upto Rs. 25,000/-

2 To sanction repairs to Tools & Plant other than vehicles upto Rs. 2,000/-

To sanction repairs to Tools & Plant other than vehicles upto Rs.3,000/-

2.13.5 **ASSISTANT ENGINEER**

ASSISTANT ENGINEER

To sanction repairs & maintenance works upto Rs. 3,000/-
To sanction repairs to Tools & Plant other than vehicles upto Rs.250/- subject to annual limit of Rs. 500/-

To sanction repairs & maintenance works upto Rs. 10,000/-
To sanction repairs to Tools & Plant other than vehicles upto Rs.500/- subject to annual limit of Rs.1000/-

2.14

SURVEY REPORTS AND DISPOSALS

2.14.1

CHIEF ENGINEER

To sanction all disposals of unserviceable buildings, furniture, dismantled materials surplus stores and materials at site, unserviceable equipment, vehicles etc upto Book Value or Rs. 5 lakhs subject to rules

To sanction all disposals of unserviceable buildings, furniture, dismantled materials surplus stores and materials at site, unserviceable equipment, vehicles etc upto Book Value or Rs. 5 lakhs subject to rules

Note:

Board's orders will have to be obtained for disposal of imported machinery

2.14.2

DEPUTY CHIEF ENGINEER

To sanction all disposals of unserviceable buildings, furniture, dismantled materials surplus stores and materials at site, unserviceable materials etc (Except imported items) upto Book Value of Rs. 1 Lakhs

To sanction all disposals of unserviceable buildings, furniture, dismantled materials surplus stores and materials at site, unserviceable materials etc (Except imported items) upto Book Value of Rs. 1 Lakhs

2.14.3

EXECUTIVE ENGINEER

To sanction all disposals of unserviceable buildings, furniture, dismantled materials surplus stores and materials at site,

To sanction all disposals of unserviceable buildings, furniture, dismantled materials surplus stores and materials at site,

unserviceable materials etc (Except imported items) upto Book Value of Rs.25,000/-

unserviceable materials etc (Except imported items) upto Book Value of Rs. 25,000 /-

Note: In the case of fused bulbs and tubes and damaged insulators the Executive Engineers concerned are empowered to sanction disposal irrespective of the amount involved

2.14.4 **ASSISTANT EXECUTIVE ENGINEER**

1 To sanction disposal of unserviceable articles, dismantled materials etc. upto Book Value of Rs. 5,000/-
2 To assess the compensation of crop damages caused due to digging pits for stubs setting, conveying materials pulling of conductors etc, during the construction works of the transmission lines and to make on the spot payment of compensation to the owners of the crops, subject to the approval of the measurements by the concerned Executive Engineer, provided provision is made in the original work and sanctioned by the competent authority.

To sanction all disposals of unserviceable buildings, furniture, dismantled materials surplus stores and materials at site, unserviceable materials etc (Except imported items) upto Book Value of Rs. 5,000 /-

2.15 **WRITE OFF BAD DEBTS AND LOSSES**

The concerned officers should obtain the remarks of the Regional Audit Officers

before writing of the bad debts

2.15.1 **CHIEF ENGINEER**

To sanction write off bad debts covering irrecoverable arrear from consumers and losses due to theft damage, accident and natural causes upto Rs. 25,000/- at a time subject to rules

To sanction write off bad debts covering irrecoverable arrear from consumers and losses due to theft damage, accident and natural causes upto Rs. 50,000/- at a time subject to rules

2.15.2 **DEPUTY CHIEF ENGINEER**

To sanction write off bad debts covering irrecoverable arrear from consumers and losses due to theft damage, accident and natural causes upto Rs. 5,000/- at a time subject to rules

To sanction write off bad debts covering irrecoverable arrear from consumers and losses due to theft damage, accident and natural causes upto Rs.10,000/- at a time subject to rules

2.15.3 **EXECUTIVE ENGINEER**

To sanction write off of bad debts losses due to natural causes upto Rs. 1000/- at a time subject to rules

To sanction write off of bad debts losses due to natural causes upto Rs.2000/- at a time subject to rules

2.16 REFUND OF REVENUE AND PENALTY

2.16.1 **CHIEF ENGINEER**

a To sanction refund of revenue for valid

To sanction refund of revenue for valid

No change

- | | | |
|---|--|--|
| | reasons to be recorded | reasons to be recorded |
| b | To sanction refund of penalty levied by him for valid reasons to be recorded | To sanction refund of penalty levied by him for valid reasons to be recorded |
| c | To sanction refund of Earned Money Deposit | To sanction refund of Earned Money Deposit |

2.16.2

DEPUTY CHIEF ENGINEER

No change

- | | | |
|---|--|--|
| 1 | To sanction refund of penalty levied by him for valid reasons to be recorded | To sanction refund of penalty levied by him for valid reasons to be recorded |
| 2 | To sanction refund of Earned Money Deposit | To sanction refund of Earned Money Deposit |
| 3 | To sanction refund of excess house rent collected from employees | To sanction refund of excess house rent collected from employees |

2.16.3

EXECUTIVE ENGINEER

No change

- | | | |
|---|--|--|
| a | To sanction refund of Earned Money Deposit | To sanction refund of Earned Money Deposit |
| b | To sanction refund of excess house rent collected from employees | To sanction refund of excess house rent collected from employees |

2.16.4

ASSISTANT EXECUTIVE ENGINEER

No change

- | | | |
|--|--|--|
| | To sanction refund of Earned Money Deposit | To sanction refund of Earned Money Deposit |
|--|--|--|

2.17 REFRESHMENTS FOR CONFERENCE AND SEMINARS

CHIEF ENGINEER

2.17.1

- | | | |
|--|--|--|
| | To incur expenditure from office contingency | To incur expenditure from office contingency |
|--|--|--|

for publicity, refreshments, not exceeding Rs. 3,000/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs. 2000/- at a time subject to Budget Provision

DEPUTY CHIEF ENGINEER

2.17.2 To incur expenditure from office contingency for publicity, refreshments, not exceeding Rs. 2,000/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs. 1,500/- at a time subject to Budget Provision

EXECUTIVE ENGINEER

2.17.3 To incur expenditure from office contingency for publicity, refreshments, not exceeding Rs. 500/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs. 500/- at a time subject to Budget Provision

ASSISTANT EXECUTIVE ENGINEER

2.17.4 To incur expenditure from office contingency for publicity, refreshments, not exceeding Rs. 250/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs. 150/- at a time subject to Budget Provision

for publicity, refreshments, not exceeding Rs. 5,000/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs.3000/- at a time subject to Budget Provision

DEPUTY CHIEF ENGINEER

To incur expenditure from office contingency for publicity, refreshments, not exceeding Rs. 3,000/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs.2250/- at a time subject to Budget Provision

EXECUTIVE ENGINEER

To incur expenditure from office contingency for publicity, refreshments, not exceeding Rs.750/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs.750/- at a time subject to Budget Provision

ASSISTANT EXECUTIVE ENGINEER

To incur expenditure from office contingency for publicity, refreshments, not exceeding Rs. 375/- at a time for conference, seminars etc. and taking photographs to private agencies upto Rs. 225/- at a time subject to Budget Provision

ASSISTANT ENGINEER

2.17.5 To incur expenditure from office contingency for publicity, refreshments in connection with conference and seminars upto Rs.150 at a time subject to Budget Provision

ASSISTANT ENGINEER

To incur expenditure from office contingency for publicity, refreshments in connection with conference and seminars upto Rs.225 at a time subject to Budget Provision

2.18 ADVANCES

2.18.1 CHIEF ENGINEER

To sanction house building advances and conveyance advances to all employees including officers under his administrative control except the following category to whom the Board will be the sanctioning authority

Deleted

- a. Applications from Head to departments
- b. Joint application of employees serving in different departments
- c. cases involving relaxation of routes of standing orders on the subject
- d. Advances coming under the categories mentioned under articles 244A Sub Clause(4) of K.F.C.
- e. To sanction emergency medical advances upto Rs. 10,000/- in each case

- e. To sanction emergency medical advances upto Rs.50,000/- in each case

500% increase

2.18.2 DEPUTY CHIEF ENGINEER

	To sanction emergency medical advances in the case of accidents during the course of work upto Rs. 5,000/- in each case	To sanction emergency medical advances in the case of accidents during the course of work upto Rs.25,000/- in each case	<i>500% increase</i>
2.18.3	EXECUTIVE ENGINEER To sanction emergency medical advances in the case of accidents during the course of work upto Rs. 2,000/- in each case	To sanction emergency medical advances in the case of accidents during the course of work upto Rs.10,000/- in each case	<i>500% increase</i>
2.18.4	ASSISTANT EXECUTIVE ENGINEER To sanction emergency medical advances in the case of accidents during the course of work upto Rs. 1,500/- in each case	ASSISTANT EXECUTIVE ENGINEER To sanction emergency medical advances in the case of accidents during the course of work upto Rs. 7500/- in each case	<i>500% increase</i>
2.18.5	ASSISTANT ENGINEER To sanction emergency medical advances in the case of accidents during the course of work upto Rs. 1,000/- in each case	ASSISTANT ENGINEER To sanction emergency medical advances in the case of accidents during the course of work upto Rs. 5000/- in each case	<i>500% increase</i>
2.19	PURCHASE OF STATIONERY & PRINTING (SUBJECT TO BUDGET PROVISION)		
2.19.1	CHIEF ENGINEER Purchase of stationery subject to rules upto Budget limit Printing: subject to rules upto Budget limit	Purchase of stationery subject to rules upto Budget limit Printing: subject to rules upto Budget limit	<i>No Change</i>
2.19.2	DEPUTY CHIEF ENGINEER Purchase of stationery Rs. 10,000/- at a time Printing: Rs, 10,000/- at a time	Purchase of stationery Rs. 10,000/- at a time Printing: Rs, 25,000/- at a time	

2.19.3	EXECUTIVE ENGINEER Purchase of stationery Rs. 5,000/- at a time Printing: Rs. 5,000/- at a time	Purchase of stationery Rs. 5,000/- at a time Printing: Rs. 5,000/- at a time	<i>No Change</i>
2.19.4	ASSISTANT EXECUTIVE ENGINEER Purchase of stationery and Printing Rs. 2,500/- at a time	Purchase of stationery and Printing Rs. 2,500/- at a time	<i>No Change</i>
2.19.5	ASSISTANT ENGINEER Purchase of stationery and Printing Rs. 500/- at a time	Purchase of stationery and Printing Rs. 500/- at a time	<i>No Change</i>

2.20. TELEPHONE & TELE FAX

2.20.1 CHIEF ENGINEER (ELE) GENERAL

To sanction official & residential Telecom and carrier phone connections to officers under him as per the approved pattern fixed by the Board from time to time and disconnection, shifting, STD barring etc. of

Note

CHIEF ENGINEER

To sanction official & residential Telecom and carrier phone connections to officers under him as per the approved pattern fixed by the Board from time to time and disconnection, shifting, STD barring etc. of

Telephones.
The Chief engineer is empowered to sanction P & T connections on OYT scheme also according to necessity of above mentioned fixed pattern

Telephones.
The Chief engineer is empowered to sanction P & T connections on OYT scheme also according to necessity of above mentioned fixed pattern

2.21

REIMBURSEMENT OF MEDICAL CHARGES

CHIEF ENGINEER (ELE) GENERAL AND
CHIEF ENGINEER (CIVIL) GENERAL -
All cases of eligible reimbursement

CHIEF ENGINEER (ELE) GENERAL AND
CHIEF ENGINEER (CIVIL) GENERAL -
All cases of eligible reimbursement

Dy. Chief Engineer Administration
- Rs. 5,000/- in each case
Dy. Chief Engineer - Rs.2000/- in each case
Ex. Engineer - Rs. 500/- in each case
Asst Ex. Engineer - Rs. 250/- in each case

Rs.10,000/- in each case
Rs.4000/- in each case
Rs.1000/- in each case
Deleted

2.22

PURCHASE OF MEDICINES (SUBJECT TO BUDGET PROVISION)

CHIEF ENGINEER - Limited to Budget
Provision
Dy. CHIEF ENGINEER - Rs. 25,000/-

Limited to Budget
Provision
Rs.50,000/-

2.23

TO SANCTION RENT FOR BUILDING (SUBJECT TO RULES)

CHIEF ENGINEER

2.23.1

Office Buildings -Rs. 5000/- per month
in each case

Office Buildings -Rs.10,000/- per month
in each case

Godowns upto 100 sq. m:@Rs. 30/sq.m

Godowns upto 100 sq. m:@Rs. 30/sq.m

2.23.2

DEPUTY CHIEF ENGINEER

Office Building-Rs. 3000/- per month
in each case

DEPUTY CHIEF ENGINEER

Office Building-Rs.7,500/- per month
in each case

2.23.3

EXECUTIVE ENGINEER

Office Building-Rs. 2,000/- per month
in each case

EXECUTIVE ENGINEER

Office Building-Rs.5,000/- per month
in each case

2.24

WORKMEN'S COMPENSATION

2.24.1

DEPUTY CHIEF ENGINEER/EXECUTIVE ENGINEER

To sanction payment of Workmen's
compensation as fixed by Commissioner
for Workman's compensation/Regional
Personnel Officer/Personnel Officer or
Chief Personnel Officer as per stipulation
in the workmen's compensation Act 1923

To sanction payment of Workmen's
compensation as fixed by Commissioner
for Workman's compensation/Regional
Personnel Officer/Personnel Officer or
Chief Personnel Officer as per stipulation
in the workmen's compensation Act 1923

No Change

2.25

WITHDRAWAL FROM PROVIDENT FUND

2.25.1

CHIEF ENGINEER

1 To sanction temporary withdrawals from
provident Fund to all employees working
in his establishment

To sanction temporary withdrawals from
provident Fund to all employees working
in his establishment

No Change

2To sanction temporary/Non refundable advances to all employees upto and including the rank of Dy. Chief Engineer

To sanction temporary/Non refundable advances to all employees upto and including the rank of Dy. Chief Engineer

2.25.2

DEPUTY CHIEF ENGINEER

To sanction temporary withdrawals from Provident Fund to all employees working in his establishment

DEPUTY CHIEF ENGINEER

To sanction temporary withdrawals from Provident Fund to all employees working in his establishment

No Change

2.25.3

EXECUTIVE ENGINEER

To sanction temporary withdrawals from Provident Fund to all employees working in his establishment

EXECUTIVE ENGINEER

To sanction temporary withdrawals from Provident Fund to all employees working in his establishment

No Change

2.26

PURCHASE OF BOOKS AND PERIODICALS (SUBJECT TO BUDGET PROVISION)

2.26.1

CHIEF ENGINEER

Limited to Budget provision

Limited to Budget provision

2.26.2

DEPUTY CHIEF ENGINEER

Rs. 5000/- per annum

Rs.10,000/- per annum

100% increase

2.26.3

EXECUTIVE ENGINEER

Rs. 2500/- per annum

Rs.5,000/- per annum

100% increase

2.26.4

ASSISTANT EXECUTIVE ENGINEER

Rs. 500/- per annum

Rs.1,000/- per annum

100% increase

2.27

POWER ALLOCATION

CHIEF ENGINEER (ELE) DISTRIBUTION

To sanction PowerAllocation upto 3000 KVA for all categories of consumers except power intensive units

2.27.1 To sanction PowerAllocation upto 1000KVA

2.27.2 **DEPUTY CHIEF ENGINEER (ELE)**

To sanction power allocation upto 500 KVA

To sanction power allocation upto 1000 KVA

2.27.3 **EXECUTIVE ENGINEER (ELE.)**

To sanction Power allocation upto 250 KVA

To sanction Power allocation upto 250 KVA

2.27.4 **ASST. EXE. ENGINEER (ELE)**

To sanction Power Allocation upto 100 KVA

To sanction Power Allocation upto 100 KVA

2.27.5 **ASSISTANT ENGINEER (ELE)**

To sanction single phase temporary and permanent Service connections and to sanction additional points to be connected upto existing installations of consumers

To sanction single phase temporary and permanent Service connections & 3 phase service connection upto 20 KW and to sanction additional points to be connected upto existing installations of consumers

subject to rules, where specific power allocation is not necessary.

Note: In case the total power requirement of a particular consumer exceeds the limit mentioned above, it should be sanctioned only by the competent authority.

subject to rules, where specific power allocation is not necessary.

Note: In case the total power requirement of a particular consumer exceeds the limit mentioned above, it should be sanctioned only by the competent authority.

2.28 POWER SUPPLY AGREEMENTS
2.28.1 CHIEF ENGINEER (TRANSMISSION)

To execute agreement with EHT consumers

To execute agreement with EHT consumers

2.28.2 DEPUTY CHIEF ENGINEER (ELE)

To execute agreement with HT consumers

To execute agreement with HT consumers

2.28.3 EXECUTIVE ENGINEER (ELE)

To execute agreement of Public Lighting

To execute agreement of Public Lighting

2.28.4 ASST. EXE. ENGINEER (ELE)

To execute agreement with all LT consumers except I (a) and I (b) (Domestic)

To execute agreement with all LT 3 Phase consumers with connected load above 20KW and all agricultural and industrial consumers

2.28.5 ASSISTANT ENGINEER(ELE)

To execute agreement with LT I (a) and I (b) consumers

To execute agreement with 3 phase consumers with connected load upto 20KW

and single phase consumers (except agricultural & industrial)

2.29 MISCELLANEOUS

2.29.1 CHIEF ENGINEER (CIVIL/ELE.)

- a To sanction hire or sale of materials & plant subject to rules.
- b To sanction investigation of arrear claim.
- c To condone delay in supply of materials subject to the following conditions.
 - a) That no loss has been caused to the Board due to the belated supply.
 - b) That there has been no fall in prices during the extended period of supply.
 - c) That the delay was beyond the control of suppliers
- d To execute agreement for house construction and conveyance
- e To sanction advertisement charge for advertisements issued by him
- f To sanction demurrage charges not exceeding Rs. 10,000/- at a time

CHIEF ENGINEERS

- To sanction hire of plants subject to rules.
- To sanction investigation of arrear claim.
- To condone delay in supply of materials subject to the following conditions.
 - a) That no loss has been caused to the Board due to the belated supply.
 - b) That there has been no fall in prices during the extended period of supply.
 - c) That the delay was beyond the control of suppliers
- Deleted
- To sanction advertisement charge for advertisements issued by him
- To sanction demurrage charges not exceeding Rs. 10,000/- at a time
- To hold permanent imprest of Rs.5000/-
- To sanction hire charge of vehicles and to

Deleted

execute agreement for the same.

2.29.2 **CHIEF ENGINEER (CIVIL) (IPDS)**

To sanction valuation of Buildings

Deleted

2.29.3 **DEPUTY CHIEF ENGINEER**

DEPUTY CHIEF ENGINEER

a To sanction advocate's fees and expenses including allowable advances as per norms for conduct of cases to advocates and advocate's fee except in respect of arbitration cases and cases filed before the High Court and Supreme Court in India and subordinate Courts outside Kerala

To sanction advocate's fees and expenses including allowable advances as per norms for conduct of cases to advocates and advocate's fee except in respect of arbitration cases and cases filed before the High Court and Supreme Court in India and subordinate Courts outside Kerala

b To sanction demurrage charges not exceeding Rs. 5,000/- at a time

To sanction demurrage charges not exceeding Rs. 5,000/- at a time

c To condone delay in supply of materials for which orders were placed by him subject to the following conditions

To condone delay in supply of materials for which orders were placed by him subject to the following conditions

a. That no loss has been caused to the Board due to the belated supply

a. That no loss has been caused to the Board due to the belated supply

b. That there has been no fall in prices during the extended period of supply

b. That there has been no fall in prices during the extended period of supply

c. That the delay was beyond the control of suppliers

d To draw and disburse all establishments, T.A., and contingent Bills for Officers in his establishments. The Dy. Chief Engineer (Admn) or any other officer in the Chief Engineer's Office and Technical Assistant in Circle/Division Offices are authorised to draw and disburse all establishment bills in the respective and subordinate Officers. To hold permanent imprest to the extent permitted

e To sanction advertisement charge for advertisements issued by him subject to budget Limit

2.29.4

EXECUTIVE ENGINEER

a To sanction and disburse establishment, T.A. & contingent bills in his establishment The Technical Assistants are authorised to exercise the same in respect of officers in their offices and subordinate offices.

c. That the delay was beyond the control of suppliers

d. To draw and disburse all establishments, T.A., and contingent Bills for Officers in his establishments. The Dy. Chief Engineer (Admn) or any other officer in the Chief Engineer's Office and Technical Assistant in Circle/Division Offices are authorised to draw and disburse all establishment bills in the respective and subordinate Officers.

e. To hold permanent imprest of Rs.5000/-
f. To sanction hire of vehicles and to execute agreement for the same.

To sanction advertisement charge for advertisements issued by him subject to budget Limit

To sanction and disburse establishment, T.A. & contingent bills in his establishment The Technical Assistants are authorised to exercise the same in respect of officers in their offices and subordinate offices.

*Imprest
5000/-*

b	To sanction demurrage charges upto Rs. 1,000/-	To sanction demurrage charges upto Rs. 1,000/-
Note	For all stores division the limit is upto Rs.5000/- at a time for reasons to be recorded	For all stores division the limit is upto Rs.5000/- at a time for reasons to be recorded
c	To lease usufructs	To lease usufructs
d	To sanction payment of hire charges to vehicles	To sanction payment of hire charges to vehicles
e	To sanction ex-gratia payment in connection with electrical accidents	To sanction ex-gratia payment in connection with electrical accidents
f	To sanction pattern or remittance of current charge arrears due from LT consumers	To sanction pattern or remittance of current charge arrears due from LT consumers
g	To execute lease agreements in respect of premises taken on rent	To execute lease agreements in respect of premises taken on rent
h	To hold permanent imprest to the extent permitted.	To hold permanent imprest of Rs.5000/-
i	To sanction advertisement charges for advertisements issued by him subject to Budget provision	To sanction advertisement charges for advertisements issued by him subject to Budget provision

*Imprest
5000/-*

2.29.5

ASSISTANT EXECUTIVE ENGINEER

a	To hold permanent imprest as required	To hold permanent imprest as required
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Imprest

b	upto Rs. 5,000/- To sanction hire charges of vehicles not exceeding Rs. 500/- at a time for hiring vehicles in emergent cases	upto Rs. 5,000/- To sanction hire charges of vehicles not exceeding Rs.1000/- at a time for hiring vehicles in emergent cases	5000/-
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2.29.6 **ASSISTANT ENGINEER**

ASSISTANT ENGINEER

2.29.6 To hold permanent imprest as required upto Rs.2500/-

To hold permanent Imprest of Rs.5000/-

**Imprest
5000/-**

To sanction hire charge of vehicle not exceeding Rs.500/- at a time for hiring emergent cases

Added

NOTE

The Technical Assistants (Assistant Executive Engineers) in Circles (where there are no Executive Engineers)/ Divisions, Executive Engineer in Circles and Deputy Chief Engineer (Admn) in Chief Engineer's Office or any officer in the rank of Executive Engineer as authorised by the Chief Engineer will draw and disburse all establishment bills of all employees and Officers in the respective Offices and Subordinate Offices and T.A. and contingent bills also

The Technical Assistants (Assistant Executive Engineers) in Circles (where there are no Executive Engineers)/ Divisions, Executive Engineer in Circles and Deputy Chief Engineer (Admn) in Chief Engineer's Office or any officer in the rank of Executive Engineer as authorised by the Chief Engineer will draw and disburse all establishment bills of all employees and Officers in the respective Offices and Subordinate Offices and T.A. and contingent bills also