

KERALA STATE ELECTRICITY BOARD

ABSTRACT

Computerization in KSEB- Formation of various Functional Committees for the development of application software – Sanctioned - Orders issued.

CORPORATE OFFICE (MIS-CU)

B.O(CM)No.750/2008(MIS/CU/130/FC/2007-08)Dated,Thiruvananthapuram 26.03.2008

Read: 1. B.O(FB)No.3244/2006(M(T&D)/Billing Computerization) dated 29.12.2006.

2. Minutes of the IT Steering Committee meeting held on 10.08.2007.

3. Minutes of the meeting of IT Steering Committee along with functional committee of LT Billing /proposed functional committee of HT-EHT Billing held on 17.03.2008.

ORDER

KSE Board vide order read as 1st paper above have decided to develop platform independent integrated application for Computerization in KSEB covering the following functional areas;

- a). Billing, Distribution Automation and Office Automation.**
- b). ARU and Corporate Accounting.**
- c). HR Management.**
- d). Inventory Management.**

The Board vide above referred order have also constituted IT Steering Committee & Technical Co-ordination Committee for achieving the objectives of developing platform independent integrated application, that will adapt to the changing business rules. The functions of IT Steering Committee, Technical Co-ordination Committee & Functional Committees are stipulated in the above Board Order. The Functional Committee for LT billing computerisation was also constituted vide the above order. The LT Billing software development is nearing completion and is under preparation for roll out.

The IT Steering Committee in its meeting held on 10/8/2007, while monitoring the schedules of software development have recommended that the Functional Committees for other functional areas are to be constituted for timely development of application software. The joint meeting of IT steering committee members, functional committee members of LT Billing computerization and proposed functional committee members of HT/EHT Billing computerization held on 17.03.2008 have discussed the proposal of functional committee members in detail. Based on the discussion and

decision taken, the Director, MIS & SPIO vide note read as 3rd paper above have recommended to constitute functional committees along with their functions as shown in annexure - I to IV.

Having considered the recommendation of the Director- MIS & SPIO, sanction is hereby accorded to constitute Functional committees for the development of application software for (i). HT/EHT Billing (ii). Supply Chain Management (iii). HRM package and (iv). ARU & Corporate accounting, as shown in Annexure I to IV.

By Order of the Board,

Sd/-
M.SUBAIR
SECRETARY

To.

The Director, MIS & SPIO, Vydyuthi Bhavanam, Thiruvananthapuram

Copy to:

1. The FA/CIA, K S E Board.
2. All Chief Engineers.
3. The Joint Director-MIS (CU)/MIS TVM/MIS, Kochi/MIS, Kozhikkode.
4. The Special Officer (Revenue), KSE Board & Chairman, functional committee for HT/EHT Billing.
5. Sri. Justin. R, Senior Assistant, Office the SOR, Converter, functional committee for HT/EHT Billing.
6. Smt.C.V. Usha, Deputy Chief Engineer, O/o the Chief Engineer (Distribution-Central) & Chairman, functional committee for Supply Chain Management.
7. Smt.Bindhu, DA, Electrical Division, Ernakulam, Convener, functional committee for Supply Chain Management.
8. Sri.N.S. Rajendran, Accounts Officer, Board Secretariat & Chairman, functional committee for HRM Package.
9. Sri. Radha Chandran, SS, O/o the CE (HRM), Convener, functional committee for HRM Package.
10. Sri. Bose Jacob, E E, Electrical Division, Kozhikkode & Chairman, functional committee for ARU & Corporate accounting.
11. Sri. Alphonz, D A, Electrical Division, Kozhikkode, Convener, functional committee for ARU & Corporate accounting.
12. The TA to Chairman / Member (Distribution)
13. The PA to the Member (Finance)/Secretary, K S E Board.
14. The FC Superintendent/ Records/Stock file and Library / AB Section.

Forwarded / By Order


Assistant Engineer.

Annexure - I

Project: HT/EHT Billing Software Development.
Location: MIS, CU, Thiruvananthapuram- (working group)
Project Head: Joint Director, MIS, CU, Thiruvananthapuram.

III. HT/ EHT Billing Functional Committee.

1. Sri. Babu.Y, Special Officer (Revenue) – (Chairman).
2. " Justin. R, Senior Assistant, O/o the SOR, VBN,Tvm – (Convener).
3. " Nanukuttan, A.O, O/o the SOR.
4. " Alex John, Senior Assistant, O/o the SOR.
5. " Vinod. S, Senior Assistant, O/o the SOR.
6. " Suresh Kumar. D, AEE, Substation Sub Division, shornur.
7. " Thomas George, AE, TMR Division, Shornur.
8. " Madhavan Namboothiri, SS, Board Secretariat, VBN, Tvm.
9. " Jayapalan, Senior Assistant, Law Section, VBN, Tvm.
10. Smt.Manjula. P.V, AEE, TRAC.
11. Sri. R. Biju, Divisional Accountant, O/o the FA.
12. " Sairaj, Sub Engineer, 110 KV Substation, Paruthippara.
13. " A.K. Shaji, Senior Assistant, O/o the Chief Engineer (HRM).
14. " K.R. Rajan, Executive Engineer, Ele. Circle, Ernakulam.
15. Smt.Rathi Devi. D, O/o the CE, Trans. South, Thiruvananthapuram.
16. Nominees from Office of the CIA (as and when requested by Project Head/Chairman of Functional Committee).
17. Nominees from the MIS Computerization Unit (as and when requested by project Head/ Chairman of Functional committee)

Functions of the HT/ EHT Billing Functional Committee.

1. To conduct Feasibility Study.
2. Identify functions, tasks and areas to be computerized in HT/EHT Billing/Consumer registration/Power allocation etc.
3. Identify local activities/processes in the field offices.
4. Identify centralised activities/processes.
5. Prepare user requirements.
6. Identify and suggest Process Improvement.
7. Decide Roles & Privileges.
8. Recommend coding standards.
9. Decide data collection methodologies.
10. Decide data migration / data entry methodology.
11. Approval of System Requirement Specification.
12. Facilitate, arrange & oversee user acceptance testing.
13. Identify and suggest training requirements.
14. Identify and suggest strategies for successful implementation.
15. Manage computerisation activities in HT/EHT Billing in co-ordination with IT Steering Committee, Technical Co-ordination Committee & MIS working group.

Sd/-
Secretary,
KSE Board.

Annexure – II

Project: Supply Chain Management Software Development.
Location: MIS, Kochi - (working group)
Project Head: Joint Director, MIS, Kochi.

II. Supply Chain Management Functional Committee.

1. Smt.C.V. Usha, Deputy Chief Engineer, O/o the Chief Engineer
(Distribution-Central) – *(Chairman)*.
2. Smt.Bindhu, DA, Electrical Division, Ernakulam – *(Convener)*.
3. Sri. Prem Kumar, EE, O/o the Chief Engineer (T, C&M).
4. " Harihara Kumar, SA, O/o the Chief Engineer (T,C&M).
5. " Sunil Kumar. T.S, SA, Electrical Section, Kalloorkad.
6. " Jimmy John, SS, Electrical Circle, Ernakulam.
7. " G. Ramesh Kumar, SA, TMR Division, Thiruvananthapuram.
8. " C. Dileep Kumar, SS, Electrical Division, Thiruvananthapuram.
9. " Salim, EE, Transmission Store Division, Angamaly.
10. Smt.Sunitha. K.R, AE (Civil), B & S Store Division, Angamaly.
11. Sri. S.V. Biju, Sub Engineer, SRS, Power House, Thiruvananthapuram
12. " Manoj, AE , APDRP Division, Kozhikkode.
13. " Swami Nathan, Executive Engineer, Ele. Division, Tirurangadi.
14. " Joy Joseph, FO, Transmission Circle, Poovanthuruth.
15. Nominees from Office of the FA / CIA/MIS.(as and when requested
by Project Head/Chairman of Functional Committee).

Functions of the Supply Chain Management Functional Committee

1. To conduct Feasibility Study.
2. Identify functions, tasks and areas to be computerized in Inventory Management/ Supply Chain Management.
3. Identify local activities/processes in the field offices.
4. Identify centralised activities/processes.
5. Prepare user requirements.
6. Identify and suggest Process Improvement.
7. Decide Roles & Privileges.
8. Recommend coding standards.
9. Decide data collection methodologies.
10. Decide data migration / data entry methodology.
11. Approval of System Requirement Specification.
12. Facilitate, arrange & oversee user acceptance testing.
13. Identify and suggest training requirements.
14. Identify and suggest strategies for successful implementation.
15. Manage computerisation activities in Inventory Management / Supply Chain Management area in co-ordination with IT Steering Committee, Technical Co-ordination Committee & MIS working group.

Sd/-
Secretary,
KSE Board.

Annexure – III

Project: HRM Package Software Development
Location: MIS, Thiruvananthapuram - (working group)
Project Head: Joint Director, MIS, Thiruvananthapuram.

IV. HRM Package Functional committee

1. Sri. N.S. Rajendran, Accounts Officer, Board Secretariat – (Chairman).
2. " Radha Chandran, SS, O/o the CE (HRM), VB, Tvm – (Convener).
3. Sri. R. Anil Kumar, SA, Electrical Division, Aluva.
4. " P.A. Sandeep, SA, Civil Circle, Kozhikkode.
5. " R. Mohanachandran, SS, Personnel Dept. VB, Tvm .
6. " S. Sanal Kumar, SA, Electrical Division, Kazhakuttom.
7. " Sunil Kumar, SS, PF Section, VB, Tvm.
8. " Shajahan. E, SA, Electrical Division, Attingal.
9. " Purushothaman, SA, Electrical Circle, Thiruvananthapuram (U).
10. " A.K. Shaji, SA, O/o the CE (HRM).
11. " A.C.M. Firoz, SA, PF Section, VB, Tvm.
12. " Viswanathan, SA, PF Section, VB, Tvm.
13. " Rajeev, SA, O/o the CE (HRM), VB, Tvm.
14. Smt. Sherly, SS, O/o the CE (HRM), VB, Tvm.
15. Sri. Vimal Chand, SA, O/o the CE (HRM), VB, Tvm.
16. " Austin Saji, SA, Board Secretariat, VB, Tvm.
17. " Sreekanth, SA, PF Section, VB, Tvm.
18. " Sree Kumaran Nair, SA, Pension Section, VB, Tvm.
19. " Induchoodan, SA, O/o the CE (HRM), VB, Tvm.
20. Sri. Dileep Chandran, SA, O/o the CE (HRM), VB, Tvm.
21. " Prasanna Kumar, SS, O/o the CE (HRM), VB, Tvm.
22. " Syam, SA, O/o the CE (HRM), VB, Tvm.
23. " Yohannan Chandy, SS, Personnel Dept., VB, Tvm.
24. " Pradeep. C, SA, O/o the CE (HRM), VB, Tvm.
25. " Sanal Kumar. A, Senior Assistant, Gradation Section, Office of the Chief Engineer (HRM), VB, Tvm..
26. " S.H. Shanavas, Senior Assistant, O/o the Financial Advisor, VB, Tvm.
27. " B.H. Ani, Senior Assistant, EAD Section, Office of the CIA, VB, Tvm.
28. " Joji. C, Senior Assistant, Electrical Division, Nedumangad.
29. " Santhosh Kumar. K, SS, Office of the CE (HRM)

Functions of the HRM Functional Committee.

1. To conduct Feasibility Study.
2. Identify functions, tasks and areas to be computerized in the HRM area.

3. Identify local activities/processes in the field offices.
4. Identify centralised activities/processes.
5. Prepare user requirements.
6. Identify and suggest Process Improvement.
7. Decide Roles & Privileges.
8. Recommend coding standards.
9. Decide data collection methodologies.
10. Decide data migration / data entry methodology.
11. Approval of System Requirement Specifications.
12. Facilitate, arrange & oversee user acceptance testing.
13. Identify and suggest training requirements.
14. Identify and suggest strategies for successful implementation.
15. Manage computerisation activities in HRM area in Co-ordination with IT Steering Committee, Technical Co-ordination Committee & working group (MIS).

**Sd/-
Secretary,
KSE Board.**

Annexure – IV

Project : ARU & Corporate Accounting Software Development
Location: MIS, Kozhikkode – (working group)
Project Head: Joint Director, MIS, Kozhikkode

I. Functional Committee for ARU & Corporate Accounting Software

1. Sri. Bose Jacob, E E, Electrical Division, Kozhikkode - (*Chairman*).
2. " Alphonz, D A, Electrical Division, Kozhikkode -(*Convener*).
3. " Mohammed Unais, System Administrator (AE), Office the Chief Engineer (Distribution - North), Kozhikkode.
4. " R. Sivasankaran, D A, Transmission Circle, Palakkad.
5. " Vinayan, D A, Electrical Division, Shoranur.
6. " Manoj.D, AE, KDPP, Kozhikkode.
7. " Latheesh.P.V, A E, Transmission Circle, Kannur.
8. Smt. Shobhana Kumari, Accounts Officer, R AO Office, Kozhikkode.
9. Sri. Ravichandran, Senior Superintendent, KDPP, (Generation Circle), Kozhikkode.
10. " Augustine, Senior Superintendent, Civil Circle, Kakkayam.
11. Smt. Vijayakumari, Senior Superintendent, Civil Construction Circle, Kozhikkode.
12. Sri. M. Vinod, Senior Assistant, Office the Chief Engineer (Distribution – North)
13. Nominees from O/o the FA & CIA/MIS.(as and when requested by Project Head/ Chairman, Functional Committee)

Functions of the ARU & Corporate Accounting Functional Committee

1. To conduct Feasibility Study.
2. Identify functions, tasks and areas to be computerized in the functional area of ARU & Corporate Accounting.
3. Identify local activities/processes in the field offices.
4. Identify centralised activities/processes.
5. Prepare user requirements.
6. Identify and suggest Process Improvement.
7. Decide Roles & Privileges.
8. Recommend coding standards.
9. Decide data collection methodologies.
10. Decide data migration / data entry methodology.
11. Approval of System Requirement Specification.
12. Facilitate, arrange & oversee user acceptance testing.
13. Identify and suggest training requirements.
14. Identify and suggest strategies for successful implementation.
15. Manage computerisation activities in the functional area of ARU & Corporate accounting in co-ordination with IT Steering Committee, Technical Co-ordination Committee & MIS (working group).

Sd/-
Secretary,
KSE Board.